



## Department Annual Report for Systems

July 01, 2005 to June 30, 2006

Submitted by Carol Boyse

### Instructions:

- Deadline for submission is July 15, 2006
- Submit no more than 2 pages.
- Use bullets.

### Major Accomplishments:

- Organizational
  - Participated in campus-wide pay-for-print discussions, and saved the university considerable money because the library already has a license with the selected vendor
  - Assisted in the installation, setup, and training for the large format printer
  - Upgraded the Archives server and moved it to the Systems server cluster to ensure improved security
  - Provided laptops for the Writing Center presence in Zuhl
  - Added thesis and dissertation binding capabilities to the in-house binding database
  - Coordinated the sale of 48 computers to a school district in Mexico
  - Assisted in the installation in Zuhl of 15 public PCs provided by ICT and ASNMSU
  - Upgraded the Wagner workstation used by students with visual impairments
- Personnel
  - Holly Reynolds retired October 31, 2005
  - Floyd Ransom retired March 31, 2006
  - Systems exempt staff transitioned to the broadbanding personnel system
- Strategic Goals/Targets
  - Coordinated the purchase of the new Voyager server
  - Developed a web page template in compliance with university web redesign and began the migration of library web pages to the new design
  - Replaced PCs in Zuhl and Branson classrooms
  - Developed and implemented a laptop checkout program for library staff
  - Assisted in the installation and setup of 2 digital microform reader/printers
  - Worked with Auxiliary Services to ensure library needs are recognized and met with the campus-wide ID/vending card program
  - Connected the ILLiad and proxy server logons to the NMSU authentication database to simplify login procedures for users

**Trends/Issues:**

- Upgrade Voyager version
  - Implement WebAdmin
  - Evaluate and implement appropriate enhancements
  - Investigate uses for Citation and Image Server modules
- Apply the new design templates to existing library web pages and develop new pages as needed
- Improve access to scholarly resources by providing an explanation of and links to Google Scholar on appropriate web pages
- Conduct a technology audit in comparison with peer institutions
- Extract serials holdings information from Voyager and submit to OCLC for inclusion in WorldCat
- Provide access to students' networked storage drives on public and classroom PCs through logon scripts
- Fill vacant Systems positions
- Develop position specific competencies for Systems staff

**Significant Faculty/Staff Accomplishments:**

- Publications
  - Carol Boyse
    - Served on editorial board of *Citations*, the NMSU Library newsletter
- Other (e.g. awards, etc.)
  - Carol Boyse
    - Member, UNO Student Business Process Owners Committee
  - Alice Granado
    - Member, Exempt Bonus Program Committee
    - Member, SAC Task Force
    - Advisor to Gamma Beta Phi honor and service society
  - Chris Landt
    - Received Exempt Staff Bonus Award
  - Holly Reynolds
    - Member, Planning Committee of the South Central Voyager Users' Group Annual Conference