



## Department Annual Report: **Access Services**, July 1, 2015-June 30, 2016

Submitted by: Susan E. Beck

### **Notes & Major Accomplishments**

#### ***Department Personnel Notes***

Arrivals: Jesus Hernandez, Library Assistant, March 2016

Jessica Zubia, Library Specialist, March 2016

Adam Sainz, Library Specialist, May 2016

Retirements: Paula Kilgore, Library Specialist (Shelving Coordinator), September 2015

Yolanda Chacon-Valle, Library Specialist (Branson Service Desk Coordinator), January 2016

Temporary hires: Jesus Hernandez, Library Assistant, August 2015

### ***Department Programs & Projects***

#### Circulation

- **Group Study Rooms:** Revised group study room check out procedures based on users' suggestions. New procedures: Two students no longer need to be present to check out the key; rooms can be booked for 3 hour period with one renewal per week, instead of a 2 hour period; Rooms 250 A, B, F & G are unlocked and can be used first-come, first-served; however, these rooms can be reserved and those with reservations have the right to ask walk-in users to vacate the room.
- **Library Hours & Calendar setup & management:** Staff set up library hours calendar for the entire year after the Library's web developer moved the library hours web site to LibCal.
- **Public Safety Aides (PSAs):** With funding from student fees, one PSA was hired fall semester to provide security assistance Sunday-Thursday, 10 pm – 2 am. Another PSA was added spring semester to work in both buildings from 6:00-10:00 pm. These two PSAs provide library security 40 hours per week during times when, in the past, the Library has most frequently needed to call the NMSU Police for assistance.

#### Collection Management

- **Boxes & bookends:** Cleared out bookends, sandbags and empty boxes for weeding projects from the large hearings room in Gov Docs and moved these to Branson East Storage. June, 2016.
- **Non print collection management:** The Collection Management Library Specialist is now in charge of non-print media collection management in addition to print collection management (circulating collection only). March, 2016.
- **Shifting Projects:**
  - Completed shifting Branson general collection, October 2015.
  - United the photography collection (TR) on Branson 4th floor in one shelving block. Previously it was divided between two shelving blocks, confusing users. June, 2016.
  - Finalized weeding lists for American Geophysical Union journals and Annual Reviews. Spring, 2016

#### Information Delivery Services

- **NMSU-Alamogordo:** Jivonna Stewart and Ed Flores provided Illiad training for NMSU-Alamogordo staff, April 19<sup>th</sup>.
- **Public Health Information Access (PHIA) project:** Agreed to provide pass-through InterLibrary Loan service to public health employees in New Mexico as part of a one year pilot project.
- **RapidILL**
  - Revised and re-submitted NMSU Library e-journal holdings to Rapid ILL because problems with Gale databases, provided by NM State Library, not allowing access. November 2015.
  - Rapid borrowing for FY16 filled 98% of requests (9486 out of 9666) with an average turnaround time of 10 hours with 11.6 hours as the system average.
  - Rapid lending for FY16 achieved an average turnaround time of 2.5 hours whereas the system average is 9.2 hours.

### Reserves/Copy Services

- **Copier/printer/card reader vending machines:** Transferred machine maintenance and money collection duties to the Systems department.
- **PhD carrels:** Debuted annual loans of eight PhD carrels in Fall, 2015. Five doctoral candidates checked out carrels for the 2015-16 academic year.

### ***Departmental Contributions to Library Strategic Targets***

1. Objective: Automate library functions to gain increased efficiencies. Action: Phased implementation of LibCal for library hours. Key RRS staff: Head of Access Services, Circulation staff. Progress/Outcome: Completed.

### **Significant Staff Accomplishments:**

#### ***Awards***

Linda Landez-Garcia received the 2016 Library staff bonus award

Nicah Montoya, Zuhl Service Desk Student, was the recipient of The Elizabeth Mckenney Titus NMSU Library Student Employee Scholarship

#### ***Degree Completion***

Kimberly Miller, Master of Arts, Public History, New Mexico State University, December 2015.

#### ***Presentations***

Beck, Susan & Lee, Norice. Copyright and Fair Use for the Busy Educator. *NMSU Teaching Academy*, February 17, 2016.

#### ***Service***

Kimberly Miller, elected Vice President of Doña Ana County Historical Society.

## Department Annual Report for Archives and Special Collections

July 01, 2015 to June 30, 2016

Submitted by Laurence S. Creider

### Instructions:

- Deadline for submission is July 15, 2016
- Submit no more than 2 pages:
- Use bullets.

### Major Accomplishments:

- **Personnel**

Jennifer Chavez returned to the department in March, 2016. A search was made for a new department head and Dennis Daily was hired, to start on August 8, 2016.

### Objectives for 2015-2016

- **Objective:** Implement ArchivesSpace. **Progress:** Accessioning in ArchivesSpace is being done by RGHC and UA. Further work remains, migration has not been started and Political Papers has not started.
- **Objective:** Increase accessibility of RGHC unprocessed materials by creating brief cataloging records for unprocessed collections in OCLC and Voyager. **Progress:** We have not able to initiate providing brief catalog records
- **Objective:** Increase access to Domenici materials by completing processing of two more subseries. **Progress:** 4 Subseries have been fully processed: Foreign Affairs, Health, Commerce, and Defense and finding aids prepared. Over 113 linear feet were pre-processed.
- **Objective:** Make Dime novels accessible by completing cataloging and processing of dime novels and completing cataloging, processing and disposal of duplicate dime novels as appropriate. **Progress:** The cataloging of first copies is almost complete. The processing and disposal of "duplicates" was not done as handling the *Las Cruces Sun-News* volumes took up students' time.
- **Objective:** Create additional shelving space by finishing weeding of small Special Collections stacks area and drafting and executing plan for improved stack usage on fourth floor of UA materials. **Progress:** Gotham materials in small Special Collections stacks done and materials in LC classes H-PR have been de-selected. Shelving constructed in almost every available space on the fourth floor outside the reading room. Rough plan developed for location of boxes and shifting of UA boxes started.
- **Objective:** Increase campus and community knowledge of what we do through Exhibits, Milton Book, oral history transcriptions, and instruction sessions. **Progress:** Exhibits done in Fall (NM and World War I and "Hugh M. Milton and the War in the Pacific, 1944-1945) and Spring (Centennial of Pancho Villa's Columbus raid). *Hugh Meglone Milton : a life beyond duty* published, most of Milton oral history transcribed. Instruction sessions done by Allison,

Creider, Heien, and Wells.

### **Other Accomplishments**

- Photographic database working group completed report, recommendations were accepted, and implementation begun with numbering UA photographs.
- Condition census of motion picture film held in the department done by Reprographics Unit. Waiting for cost estimates
- Position descriptions for nine-month faculty rewritten and awaiting approval by faculty members
- University Archives completed processing of Roger B. Corbett series; finding aid delayed
- Mary Kay Papen Papers pre-processed.
- Significant donations to J. Paul Taylor Papers and Nelson Morgan Papers
- Significant work done on incorporating bound volumes of Sun-News into Special Collections discarding loose copies that these replaced and re-housing loose copies into boxes.
- Martha Andrews with Walter Hines and Richard Rundell, "A Conversation with Hugh M. Milton," Oct. 23, 2015, presentation as part of Homecoming 2015.

### **Trends/Issues:**

- Full implementation of ArchivesSpace and migration of information from PastPerfect to ArchivesSpace
- Getting brief records for unprocessed collections into RMOA, WorldCat, and the local catalog
- Productivity in Archival processing
- Finishing the Dime Novel project
- Finishing deselection of Special Collections materials project
- Security has gotten somewhat loose over the last several years, in part because of the renovation project. The department needs to develop reasonable procedures and enforce them
- Born digital material and curation of digital material need attention
- Tenure-track faculty need to publish
- Film conservation, photo database, and patron registration system reports all need implementation



## Department Annual Report for Administration for the Office of the Associate Dean

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July 01, 2015 to June 30, 2016

Submitted by Dr. Elizabeth Titus

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### Instructions:

- Deadline for submission is July 15, 2016
- Submit no more than 2 pages.
- Use bullets.

### Major Accomplishments:

- Personnel
  - Associate Dean, Norice Lee will be joining the faculty at Burrell College of Osteopathic Medicine. She will be their new Library Associate Director the first week in July, 2016.
  - Nathan Brown, Assistant Professor and Digital Projects Librarian has accepted a new library position in another state. He will not be returning for the FY17 faculty contract year.

### Significant Faculty/Staff Accomplishments:

- Administrative
  - Ad Astra will now have to be used for all conference room scheduling on campus.
  - FY17 \$289,000 funding approved from ASNMSU student fees.
- Assessment
  - The NMSU Annual Space Assessment survey was completed.
  - Analysis of EBSCO database usage by NMCAL members was developed and a report generated. Shared with NMCAL members.
- Grants
  - Ceres IV grant proposal was submitted in February 2016. The request if funding for \$7000. To scan and do metadata for NMSU Co-op and Ag serials. Cindy Watkins, PI.
  - Space Grant Proposal: Updates to the Body of Knowledge. Ellen Bosman, PI.
- Mail Services/Inventory Control/Equipment
  - A new Pitney Bowes postage meter was purchased and installed. New equipment was required due to USPS changes.
  - A substantial cost savings was realized by cancellation of service contracts on older Bookeye Scanners. Our systems team will do the maintenance.
- Safety and Security
  - The Continuity of Operations (COOP) and the Emergency Action Plan for NMSU Library were updated.
  - Continuity of Operations (COOP) plan was updated.
  - Three video surveillance camera have been installed in Zuhl Library and the security system in Archives and Special Collections has been enhanced.
  - Two Public Safety Aids (PSA's) are now working evening to 2:00 a.m. shifts in Zuhl Library to improve security coverage.



- Staff Development

- LibraryU programs on a variety of staff development topics were presented:
  - Faculty Perceptions of Open Access (Webinar)
  - It takes two: Public Services and Technical Services Collaborations (Webinar)
  - Customer Service Training for Student Employees
  - True Colors Program
  - Leading Change: Who moved my cheese?
  - NMSU's GRID System
- How to read a MARC record..
- Continuity of Operations (COOP) plan was updated.
- Three video surveillance camera have been installed in Zuhl Library and the security system in Archives and Special Collections has been enhanced.

- Space and Facilities

- Worked with OFS and manufacture to see if study carrel lock problems could be resolved. No resolution. Worked with Access Services DH to make procedural and policy changes.
- Participated along with the Dean in the Zuhl Café Project RFP process.
- Worked with Systems staff on completing modifications to Room 121, Zuhl Library to convert it into a dual purpose room (Conference Room and PTRC Center).
- The Dean and Associate Dean held meetings with the architectural firm, 9 Degrees to do space planning regarding the redesign of study spaces on Floors 2 and 3 in Zuhl Library.
- The elevator lobby area doors on floors 1,2, and 3 in Zuhl Library are now handicapped compliant.
- Bulletin Boards were installed or identified for posting of mandatory governmental information related to a variety of labor/ HR related regulations.
- All restroom stalls in Zuhl Library were replaced (Floors 1, 2, and 3).
- A staff restroom was remodeled to be a Nursing Parent Room. It is located on the 1<sup>st</sup> floor in Zuhl Library.

Department Annual Report: **Reference & Research Services**, July 1, 2015-June 30, 2016

Submitted by: Susan E. Beck

## Notes & Major Accomplishments

### **Department Personnel Notes**

Arrivals: David Irvin hired as Business Librarian [will join department August 15, 2016]

Stephanie Carter hired as Government Documents & Maps Librarian [will join department August 15, 2016]

Mariaelena de la Rosa hired as Collections Coordinator [will join department August 15, 2016]

Michael Gutierrez hired as Head of Reference & Research Services [will join department August 8, 2016]

Departures: Felipe Castillo, Business & Government Documents Librarian, resigns as Business & Government Documents Librarian, September 2015.

Temporary appointments: Susan Beck appointed as Interim Department Head, July 2015-June 2016; Theresa Westbrook continues temporary appointment as Reference Coordinator, August 2014-present.

Temporary hires: Mariaelena de la Rosa and Shannon Motter join department as Temporary Part-Time Reference Librarians, September 2015-May 2016.

### **Department Programs & Projects**

Collection Development: Paula Johnson led the effort to add IEL (complete IEEE database) to the library's database collection, working with staff and faculty in the Library and the College of Engineering. Johnson completed a new program report for the Master of Engineering program as well as both the Library's section for the ABET accreditation report for the Computer Science program and the library section for the College of Engineering ICT Program Review. Susan Beck submitted the library section in support of the new joint Geography PhD program. Subject specialists made final decisions to weed selected print titles in the *Annual Reviews* monographic series and *American Geophysical Union* journals. Both collections are duplicated and available in electronic format. Large gift donations received from Dr. Jesus Barquet (1,927 items); Dave DeWitt (142 items); KRWG-FM Radio (123 items); Casa Tabor (111 items).

Government Documents/Maps: Inventory of an estimated 26,250 maps completed. Planning for and MOU signed by UNM, NMSU, and the New Mexico State Library to become a Shared Regional Federal Repository.

Instruction: Staff taught 246 sessions reaching 6,116 students. The department also offered 2 sections of LIB 311, taught by Cindy Watkins and 4 sections of Lib 101 taught by Alisa Gonzalez and Mariaelena de la Rosa. Theresa Westbrook, in consultation with Assessment & Data Management Librarian, Samantha Rich, conducted an assessment of ENGL 111 instructions sessions, using pre- and post-session student writing.

Patent & Trademark Resource Center (PTRC): In September the Library hosted a visit from the U.S. Patent and Trademark Center to discuss NMSU's suitability to become a PTRC. The library requested and received membership status in January. Paula Johnson attended the annual weeklong PTRC training in March in Alexandria, VA.

Reference: The Reference Desk recorded 4,246 transactions during this year. Our busiest months were September and October, which accounted for almost 29% of the transactions. Tuesdays were the highest volume days, with a majority of the transactions happening between 10 am and 2 pm. Twice as many Librarian referrals (92) were made than last year. Of note, this year Librarians returned to staff the Desk during night shifts (4-9 pm). The Reference Desk support materials (2 Binders) were reviewed and updated to reflect current practices. Training sessions were reintroduced during the spring semester with the addition of two new student employees.

### **Departmental Contributions to Library Strategic Targets**

- Objective: To be in compliance with Provost's new requirements for measuring teaching effectiveness using multiple measures.  
Action: Created clear guidelines for library teaching faculty defining responsibilities; specified required evidence documenting teaching effectiveness using multiple measures & determined data to be included in the candidate's evaluation packet. Key RRS staff: Theresa Westbrook, Instruction & Reference Coordinator, submitted final document in February 2016 and conducted a workshop on these new requirements at the Promotion & Tenure spring workshop on May 4, 2016. Progress/Outcome: Completed objective.
- Objective: Acquire HathiTrust to increase access to monographic collections. Action: Identified recurring funding through standing order cancellations. Key RRS staff: Susan Beck, Interim Department Head, worked with John Sandstrom, Acquisitions Librarian, to identify recurring funding sources for Hathi Trust annual membership costs. Progress/Outcome: Completed objective.
- Objective: Create collaborative partnerships with UNM Library. Action: Work with UNM and New Mexico State Library to establish a Shared Federal Documents Repository between the three libraries. Key RRS staff: Susan Beck, Interim Department Head, & Luci Ortiz, Library Specialist, contributed to joint work group meetings with UNM and New Mexico State Library to draft a plan for a Shared Regional Federal Depository. Progress/Outcome: An MOU has been signed between the three institutions along with a schedule of assigned collection areas.
- Objective: Increase the number of the Library's unique research collections available to the public through digitization. Action: Digitization of various NMSU's Cooperative Extension Service and Agricultural Experiment Station publications under the Project

Ceres cooperative agreement. Key RRS staff: Cindy Watkins, Agriculture Librarian, serves as PI for Project Ceres cooperative agreements. Progress/Outcome: Project Ceres I completed by December 2015; Project Ceres II completed by June 2016; Funding of \$3,322.00 awarded in May 2015 for Project Ceres III, digitization of *Feather-Gram* and *Ranch Day*; Funding of \$7,000 to digitize cotton, dairy, plant diseases, and other selected serials.

5. Objective: Define for NMSU Library what Community Engagement means. Action: Community Engagement Task Force created. Key RRS staff: Susan Beck, Interim Department Head, and Paula Johnson, Engineering Librarian, serve on Task Force. Progress/Outcome: Task Force investigating definitions of community engagement.
6. Objective: Transition to the next generation of ILS/Discovery Services. Action: Library Systems Task Force worked on the vendor RFP. Key RRS staff: Alisa Gonzalez, Social Sciences served on the Library Systems Task Force. Progress/Outcome: RFP submitted in May, 2016.
7. Objective: Automate library functions to gain increased efficiencies. Action: Set up library classrooms and Reference Conference Room scheduling in LibCal. Key RRS staff: Theresa Westbrook, Instruction Coordinator, and Wendy Simpson, Library Specialist II set up calendars. Progress/Outcome: Calendars set up and scheduling system working.

## Significant Faculty/Staff Accomplishments

### Grants Awarded

Johnson, P. McKee Foundation. \$10,000. [decision pending on resource purchase].

Watkins, Cindy. *Digitization of Cotton, Dairy, Plant Diseases, and other Serial Serials from the NMSU Agricultural Extension Service and the Agricultural Experiment Station*. Ceres IV, \$7,000.00.

### Presentations

Bontly, S., Gomez, C., Khalil, S. & Mansour, T. Impact of Technology on Post-Secondary Classroom Culture: A Critical Literature Review. *Society for Information Technology & Teacher Education International Conference*, Savannah, GA, March 24, 2016.

Bontly, S. & Parra, J. Transforming learning environments: Co-constructionism in higher education classrooms. *World Conference on Educational Media and Technology*, Vancouver, BC, Canada, June 29, 2016.

Gonzalez, A., The Dyslexic Student: Assisting At-Risk Populations with Technology. *OCIP (Online Course Improvement Program) Let's Talk Online Teaching*. New Mexico State University. Las Cruces, NM. September 23, 2015.

Gonzalez, A. Using Technology to Support Dyslexic Students in the Library, *New Mexico Library Association Conference*, Albuquerque, NM, October 22, 2015.

Johnson, P. Measuring and Broadening Your Research Impact. *NMSU Teaching Academy*, March 8, 2016.

Johnson, P. New Outreach & New Relevance: Helping Researchers Comply with Federal Public Access Mandates. *New Mexico Library Association Conference*, Albuquerque, NM, October 22, 2015.

Johnson, P., Brown, N., Murthy, S. & Beck, S. Complying with Federal Funders' Public Access Mandates, *NMSU Library & Office of the VPR*, February 2, 5, 8 & 11, 2016.

Molloy, M., Roots of Human Trafficking in Mexico, *Human Trafficking in Mexico*, Santa Fe, New Mexico, October 21, 2015, for Oliver Seth American Inn of Court.

Molloy, M., Two Mexicos, *Pan American Roundtable*, Las Cruces, New Mexico, October 17, 2015; *Columban Mission Center*, El Paso, Texas, October 20, 2015 for Border Studies Group from Creighton University; December 2, 2015 for Border Immersion Group of Lutheran clergy from North Dakota.

Westbrock, T. Information Literacy across the Curriculum and in your Classroom. *Writing Across the Curriculum, NMSU Teaching Academy*, October 20, 2015.

Westbrock, T. & Beck, S. Storytelling with Statistics. *New Mexico Library Association Conference*, Albuquerque, NM, October 22, 2015.

### Publications

Molloy, M. (2015). A Borderline Report. *Medium.com* (online magazine). <https://medium.com/@mollyemolloy/a-borderline-report-830afb302d0c#bp9o3sf5v>

Molloy, M. (2015). The beatification of El Salvador's Monseñor Romero briefly unites a country still at war with itself. *Latina Lista/Trevino TodoMedia*. <http://latinalista.com/new-headline/the-beatification-of-el-salvadors-monsenor-romero-briefly-unites-a-country-still-at-war-with-itself>

Watkins, C. (2015). Agriculture in *Resources for College Libraries*. [subject editor]

Westbrock, T., & Castillo, F. (2015). Distributing your craft: scaling quality instruction. In Brad Seitz (Ed.), *Perfect your craft: Selected papers presented at the forty-third national LOEX Library Instruction Conference*. Ypsilanti, MI: LOEX.

### Other (e.g. awards, etc.)

2016 Team Award for Midterm Madness included two department members: Paula Johnson and Luci Ortiz.

## Department Annual Report for

## Technical Services

July 01, 2015 to June 30, 2016

Submitted by Ellen Bosman

### Major Accomplishments:

#### Organizational

- Acquisitions
  - Began second round of B-label database cleanup project
  - Gathered and prepared data for anticipated budget reduction
  - Executed cancellations in relation to budget reduction
  - Re-distributed tasks to account for vacancies
- Cataloging
  - Cataloging Librarian completed NACO Training
  - To date have cataloged 3,814 Dime Novels
  - Deleted over 150,000 NMCAL records, plus holdings and items records
  - Deleted 4,000 items related to Alamogordo's withdrawal project
  - Redistributed workflow and tasks to account for vacancies
  - Made two trips to Alamogordo to train cataloging staff
  - Attended a meeting of Reference and Research Services Department to explain serial records in the OPAC and answer questions
  - Updated online cataloging manual for RDA: revised 1 document and added 6 others
  - Trained Rio Grande Historical Collections Archivist to create MARC records for archival finding aids
  - Trained catalogers on recording dates under both AACR2 and RDA rules
  - Work to reinstate approximately 4,000 missing personal name authority records, each with 10 or more associated bibliographic records
    - About 2800 have been reinstated (about 68%)
  -
- Metadata
  - Finished adding items to the *NMSU Extension and Experiment Station Publications* collection as part of the 2013 & 2014 CERES grants
  - Setup students to work directly in ContentDm. Trained students. Assigned the students to work exclusively on the *University Communications News Releases* collection
  - Continued metadata production and submission of items for the *Tombaugh Papers* collection. Finished the personal correspondence portion of the project and began on the fan mail portion
  - Began work on next phase of CERES grant: Feather-gram and Ranch Day

#### Personnel

- J. Lockwood retires
- S. Peale retires
- Conducted successful search to fill the Metadata Librarian position
- Prepared waivers for four positions: 3 non-exempt staff and one faculty. One non-exempt waiver and the faculty waiver were approved
- Two positions were eliminated due to budget reductions: Library Assistant in Metadata and Library Specialist, Sr. in Cataloging
- Conducted successful search to fill Library Specialist position in Acquisition
- Hired B. Vanden Boom

#### 2015-2016 Strategic Goals/Targets

- Implement OS Ticket tracking system—*completed*
- Migrate OCLC Firstsearch interface to OCLC Worldcat discovery interface—*completed*
- Add approx. 250-300 items in the Tombaugh collection--*completed*
- Investigate and produce recommendation regarding discovery system--*completed*
- Complete the CERES 2015 grant work--*completed*

#### 2016-2017 Strategic Goals/Targets

- Complete metadata on Tombaugh's fan mail
- Complete metadata for Feather-Gram and Ranch Day in relation to the CERES project

- Train new Metadata Librarian
- Complete dime novels cataloging
- Prepare for migration to new ILS/LSP

### **Significant Faculty/Staff Accomplishments:**

#### **Presentations**

- Sandstrom
  - Issues in Transition: Native American Student Transitions from Elementary to Graduate School. University Council on Educational Administration
  - Patron Driven Acquisitions/Demand Driven Acquisitions – The NMSU Pilot. BRLA
  - Introducing the Fundamentals of Technical Services. NMLA
  - Poster Session: Assessing Patron Driven Acquisitions at NMSU Library. NMLA
  - 2015 SAGE and ALA OIF Virtual Read-Out Videos (YouTube Videos).

#### **Scholarship and Creative Activity**

- Bosman
  - Bosman, E. (2015). *A Basic Book List for Church Libraries*. Church and Synagogue Library Association
  - Bosman, E. (June 2015). [Review of the Internet resource *UN Women* by the United Nations]. *CHOICE*, 52-5120.
  - Bosman, E. (2016). The availability of gay and lesbian materials in Protestant college libraries. *Collection Management* 41(2), 94-106.
- Sandstrom
  - Sandstrom, John and Liz Miller. *Fundamentals of Technical Services*. Chicago: ALA Neal-Schuman, 2015.
  - Seven reviews for *Library Journal*
- Miller
  - Sandstrom, John, and Liz Miller. *Fundamentals of Technical Services*. Chicago: ALA Neal-Schuman, 2015.

#### **Other (e.g. awards, etc.)**

- Bosman served as Media Review Editor for *Congregational Libraries Today*, a publication of the Church & Synagogue Library Association; served on: the Faculty Grievance Review Board, Chair; member of the ALA-GLBTRT Program Planning Committee
- Miller served on: Faculty Senator; Library Budget Committee (ex officio); Task Force on a Future NMSU Library System, Co-Chair; Digital Measures Task Force; Library Promotion and Tenure Committee, Chair
- L. Galarza and G. Martinez served on: SAC Executive Committee
- Sandstrom
  - With the Assessment Librarian won a campus-based award for their presentation at the NMSU Conference on Assessment
- Sandstrom served on: Library U Committee; NMSU Sick Leave Bank Committee; Library Budget Committee; Library Student Advocacy & Advisory Council (LSAAC), ex-officio; Task Force on a Future NMSU Library System; ALA/ Excellence in Library Programming Award Jury, Committee Chair; Association of Research and College Libraries (ACRL)/Government Relations Committee, Committee Member; American Library Association/Office of Library Outreach and Literacy Services/Search Committee, Committee Member;