

**Major Accomplishments:**

**Organizational**

- Acquisitions
  - Provided perpetual access report to Admin
  - Acquisitions librarian created multiple materials budget restructuring scenarios
  - Serials Cancellation Project:
    - Loaded vendor-provided database and e-journal usage statistics into the ERMs to create cost-per-use reports
    - Created, repeatedly modified cancellations lists by fund, format, vendor, title, cost, and cost per use
    - Worked extensively with all subject specialists, including weekly meetings between February and May to select items for cancellation
  - Set up e-book ordering through YBP
  - Acquisitions Librarian and department head host 3 hour session for all DACC library staff regarding Voyager's acquisitions module, integration with the vendor database, and acquisitions workflow. Began actively working with DACC on constructing a ledger
- In response to query from Western New Mexico University, arranged a ½ day visit to demonstrate local implementation practices with Serials Solutions products
- Cataloging
  - Created a front log of sheet music and scores by creating 2,985 basic level cataloging records
  - Manually corrected 23,310+ call numbers for Grants campus
  - Add OCLC holdings symbol to Grants records
  - Completed authority control work for Grants collections
  - Eliminated the 2,000 problems records generated during the initial load of Grants records
  - Created approximately 55,000 item records for gov docs to eliminate the ""check at circ desk" message and added holdings to OCLC
  - Department head arranged 2-day training session for Carlsbad cataloging staff; all TS cataloging personnel, including the department head, worked with the individual
  - Conducted two sessions with NMSU community college libraries to determine cataloging needs, answer questions, etc.
- Metadata
  - For authority control purposes, extracted 102,078 LCSH subject headings and provided to the State Centennial Project leader for integration into Contentdm.
  - Contributed metadata for over 1,000 items to state-wide centennial project
  - With digital working group, investigated digital software packages, prepared purchase recommendation, outlined process for future digital projects
  - Contentdm purchased and installed
- Other
  - Devised query to determine length of time between cataloging and completion of labeling
  - Extracted title & call number lists for materials in Math Reading Room, Current Periodicals Room, and all state documents, the latter with circulation figures
  - Semi-weekly mail delivery to DACC upgraded to daily delivery and transferred to Access Services
  - In response to Dean's request, department head prepares extensive evaluation of all Technical Services programs and recommends functional cessations and/or modifications

**Personnel**

- Thompson resigns as Acquisitions Librarian
- Urbino resigns Library Specialist I position
- Martinez on leave February-June

**2009-2010 Strategic Goals/Targets**

- Implement Counter—*Completed*
- Manually entered 2008 cost data--*Completed*
- Begin perpetual access project—*Completed*
- Contribute metadata to 1,000 items for the state's centennial project--*Completed*
- Complete location changes and re-labeling associated with indexes/abstracts move—*Completed*
- Provide statistics and support in preparation for materials budget cut-- *Completed*

- Work on government document retrospective conversion—*In Progress*
- Finish inserting URLs into bibliographic records for digitized dissertations—*not started*

### **2010-2011 Strategic Goals/Targets**

- Change Voyager and ERMS data to reflect serials cancellations
- Work with DACC on Acquisitions module implementation
- Work on government document retrospective conversion

### **Trends/Issues**

New company, SkyRiver, sparks cataloging competition with OCLC

### **Significant Faculty/Staff Accomplishments:**

#### **Presentations**

- Bosman
  - Out in the Stacks presentation in Second Life and at BRLA
- Thompson--Teaching Academy presentation about Second Life
- Miller
  - Conducted 7 hours cataloging training in preparation for the retrospective cataloging of gov docs
  - Presentation on Classification Web and MovieMaker softwares
- Mendoza, Vincenti, Peale—presentation to non-cataloging staff about differences between types of serials
- Schneider--with colleagues from UNM sponsored two days of metadata training

#### **Scholarship and Creative Activity**

- Bosman
  - Four articles in *Encyclopedia of Contemporary LGBTQ Writers of the United States* (Vol. 1-2). Greenwood Press.
  - "In Memoriam: Gary Mayhood" in *New Mexico State University Library Newsletter*, Spring 2010.
  - Review of the book *The A to Z of Homosexuality* by Brent L. Pickett. *CHOICE*, 47-3577 March 2010.
- Thompson. Review of *The PSI Handbook of Virtual Environments for Training and Education: Developments for the Military and Beyond* by Nicholson Cohn, Denise Nicholson, and Dylan Schmorow. *CHOICE*, 46-6247 July 2009.
- Miller
  - "Spotlight on the Cataloging Unit." *New Mexico State University Newsletter*, Fall 2009.
  - Created video for Banned Book Week
  - Created video "Two Buildings, One Library"

#### **Grants**

- Bosman applied for New Mexico Library Foundation grant \$1000 (not funded)
- Bosman applied for 4th Binational Conference for Promotores de Salud Librarian's Experience \$750 (not funded)
- Schneider received NMCAL Travel Scholarship (\$200)

#### **Other (e.g. awards, etc.)**

- Nominated 1 staff member for a Library Bonus Award, two units for Team Awards, and one staff for Carl Faubion Award
  - Bosman served on/as: Faculty Senator, Committee on Committees, University Affairs Committee. Ended five years service to the Senate; Re-elected as faculty representative to NMSU Employee Council (formerly ACAP); Elected to University Appeals Board; Campus web page committee; ALA GLBTRT Treasurer; Faculty advisor to ASNMSU Stonewall QSA; Banned Book Week Committee
- Chavez served on SAC
  - Flores served on/as: Banned Book Week; devised art work for Banned Book Week; created logo for the Two Million by 2012 campaign
  - Miller served on/as: Elected Faculty Senator; Two Million by 2012 Committee; Banned Book Week; Ran for Secretary of ALA's GLBTRT; Faculty advisor to ASNMSU Publications Committee
  - Schneider served on/as: Led library's participation in Technology Day
  - Thompson served on/as: Represented College Faculty on Faculty Senate; EBSCO's Academic Advisory Board; Led Banned Book Week Committee
  - Vincenti served on/as: Library newsletter advisory committee; Carl Faubion Committee