

Major Accomplishments:

Organizational

- Executed orders associated with carry forward monies
- Federated Search (aka OneSearch) implemented
- ERMS implemented: Devised workflow; Entered 236 licenses, each containing 15 elements
- Carlsbad & Grants holdings added to the online catalog, approximately 40,000 records; Trained Carlsbad & Grants on cataloging; developed training documentation; Sent Baldwin, Bosman & Miller to Carlsbad for 2 days to clean-up catalog problems and refresh personnel on cataloging procedures; Continued to provide technical and cataloging support to both campuses
- Conducted acquisitions workflow review resulting in the following changes for a total cost savings of \$53,405. Changed approval plan vendors; Shifted selected standing orders to approvals; Re-profiled approval plans; Transitioned firm orders to single vendor; Transitioned subject specialists to vendor's online ordering system; Consolidated serials ordering with one vendor; Grace Gonzalez-Small found an invoicing error and saved the library \$4,500.
- Negotiated the first system-wide electronic license for the community colleges
- With UNM, recommended subscription to MARC record updating service. NMSU participation not funded
- Disbanded the Processing Unit
- Implemented an embargo policy for theses/dissertations
- NACO contributed 108 records
- Updated TS web pages

Personnel

- Liz Miller began in August 2008 as Cataloging Unit Head
- Ingrid Schneider began in February 2009 as the library's first metadata librarian
- Victor Urbino accepted acquisitions library specialist I position in April.
- Shifted personnel (Peale, Martinez, & Flores) from Processing Unit into Cataloging and Acquisitions Units
- Prepared position postings & job descriptions for metadata librarian (new position), acquisitions library specialist I (twice); conducted and completed three searches
- All exempt and non-exempt position descriptions reviewed and modified in relation to University salary equity study (a.k.a. Mercer Role Profiles.) Thirteen profiles were reviewed.

Programs Attended

- Bosman, Lockwood, Martinez, Thompson attend Serials Solutions' 2 ½ day ERMS and Counter training
- Bosman and Schneider attend four sessions on digital project management, Dublin Core & ContentDm
- Bosman attended: ALA; NM Office of Alternative Dispute Prevention & Resolution program; three Teaching Academy Programs; two library programs
- Lockwood attended ALA's Fundamentals of Electronic Resource Acquisitions webinar
- Miller attended: BRLA; ten Teaching Academy programs; Podcasting 101
- Thompson attended: ALCTS Fundamentals of Acquisitions Web Course; Principle Investigator Training by Office of Grants and Contracts; NISO/ALSTS Webinar; Grantsmanship Workshop; OCLC Serials Management Webinar; three Teaching Academy Courses; AISTI mini-conference; NASIG; ALA; NMLA Annual & Mini-Conferences; Military, Veterans, and Family Education Summit

Programs Sponsored

- Miller & Thompson plan and implement intradepartmental cross-training day in which all staff members participate.
- Miller presents two library-wide trainings on cataloging and choice of bibliographic record

2008-2009 Strategic Goals/Targets

- ERMS and Counter statistical package implementation—*ERMS implemented; Counter in progress*
- Carlsbad and Grants retrospective conversion--*completed*
- Examine Acquisitions workflow, recommend and implement changes--*completed*
- Finish inserting URLs into bibliographic records for digitized dissertations—*not started*

2009-2010 Strategic Goals/Targets

- Complete Counter implementation

- Contribute metadata to 1,000 items for the state's centennial project
- Provided statistics and support in preparation for materials budget cut
- Complete location changes and re-labeling associated with indexes/abstracts move
- Work on government document retrospective conversion

Trends/Issues

- Voyager continued to run in an unsupported version
- Open source catalogs (Scriblio, LibraryThing, etc.) continue to evolve using Web 2.0 features
- Numerous OCLC developments: Introduced Expert Community Experiment; Introduces Policy for Use & Transfer of WorldCat Records; Begins offering WorldCat Local for free; Begins offering ContentDM as part of subscription package with various limitation

Significant Faculty/Staff Accomplishments:

Presentations

- Thompson
 - "Librarians in 2nd Life" NMLA Mini Conference
 - "What Librarians Can Learn from Google" NMLA Mini Conference
 - "Building Your Dream Library: One Institution's Experience Building a Virtual Library in Second Life" NMLA Annual Conference
 - Invited to present "Librarians in 2nd Life" at Branigan Public Library.
 - Participated in library lecture series and presented on "NMSU in Second Life."
- Miller "Understanding and Preparing for RDA" NMLA Annual conference

Publications

- Bosman. Review of *LGBTQ America Today* in May 2009 issue of *CHOICE* 46-4798.
- Thompson. "Boxes and Boxes of Books", New Mexico State University Newsletter, Spring 2009.

Grants

- Bosman receives SBCI grant (\$2,000)
- Thompson receives Amigos grant (\$3,500)

Other (e.g. awards, etc.)

- Sherry Ward receives Carl Fabion Award
- Baldwin, Chavez, Mendoza, & Thompson receive Library Bonus Awards
- Bosman served on/as: Elected treasurer of ALA's Gay/Lesbian Round Table; Faculty Senator; Faculty representative to ACAP; Chaired ACAP Archival Records Task Force; ACAP Election Committee; Chaired Metadata Librarian Search Committee; Chaired federated search & ERMS implementations; Chaired Library's participation in Technology Day; Library P&T Revision Committee; Campus web page committee; Living the Vision Committee; Banned Book Week; Welcome Week Table; Invited to serve as external reviewer for Mississippi State University P&T case
- Flores served on SAC
- Lockwood served on federated search and ERMS implementation team
- Miller served on/as: Chaired Dean's Faculty Research Award Committee; Banned Book Week; Information Kiosk Task Force; Sustainability Task Force; Two Million by 2012; E-books Task Force; Search & Screen Committee for Metadata Librarian
- Schneider attended spring commencement
- Thompson served on/as: NMLA treasurer; Chaired Banned Book Week; ERMS & federated search implementation team; Technology Day; Welcome Week Information Table; Dean's Faculty Research Fund Committee; Review Committee Faculty Bonus Awards; Digital Measures Committee; Elected by campus-wide election to Faculty Senate. This is the first time college faculty will be represented on the Senate.
- Vincenti served on/as: Library newsletter advisory committee
- Ward served on Search & Screen Committee for Metadata Librarian