Department Annual Report for   Systems

July 01,   2004   to June 30,   2005
Submitted by   Carol Boyse

Instructions:
- Deadline for submission is   July 15, 2005.
- Submit no more than 2 pages.
- Use bullets.

Major Accomplishments:

- Organizational

    o Replaced the majority of laptops in the Title V classroom with new desktops
    o Replaced the software security system on public and classroom computers
    o Provided data from Voyager to assist in the reference collection merge
    o Created Banner-friendly library student employee reports to expedite student time sheet verification
    o Provided login creation support during Banner HR migration
    o Assisted in the redesign of the library development web pages; created web sites for the New Mexico Consortium of Academic Libraries, Association of Academic Research Libraries, and the NMSU President's Commission on the Status of Women

- Personnel

    o Classified position Technician VII (17) reclassed to Systems Technologist I (32)

- Strategic Goals/Targets

    o Completed installation of new staff and public PCs
    o Provided staff training for upgraded software versions
    o Worked with ICT to rewire the network in Branson
    o Established wireless zones in Branson
    o Installed and configured ILLiad interlibrary loan server and integrated new version of Ariel document delivery system with ILLiad
    o Assisted UNM in implementing simultaneous searching across New Mexico research library catalogs

Trends/Issues:

- Replace PCs in Zuhl and Branson classrooms
- Implement staff laptop check-out program
- Provide staff training in upgraded Voyager version
- Upgrade Voyager
- Identify staff software training needs and provide training
- Redesign library web pages
- Configure Voyager EZ Connect for main campus, DABCC, and NMSU-Alamogordo
- Implement Voyager Citation and Image Servers
- Extract serials holdings information from Voyager and submit to OCLC for inclusion in WorldCat
- Ensure library needs are recognized in campus-wide ID/vending card study and proposal development
- Design library equipment inventory database
- Integrate library systems with Banner and portal as appropriate

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Significant Faculty/Staff Accomplishments:

- Presentations

  - Holly Reynolds
    - Co-presenter of program at South Central Voyager Users' Group Annual Conference

- Publications

  - Carol Boyse
    - Served on editorial board of *Citations*, the NMSU Library newsletter
    - Worked with the Dean and integrated suggestions from faculty sub-committees to revise the *Library Promotion and Tenure Document*

- Other (e.g., awards, etc.)

  - Carol Boyse
    - Member, NMSU Portal Advisory Committee
    - Member, NMSU General Person Committee (Banner migration)
    - Member, NMSU Web Content Management System Advisory Committee
    - Member, UNO Student Business Process Owners Committee

  - Holly Reynolds
    - Member, NMSU Campus Webmasters Group
    - Member, NMSU Web Content Management System Advisory Committee
    - Member, Planning Committee of the South Central Voyager Users' Group Annual Conference

  - Alice Granado
    - Advisor to Gamma Beta Phi honor and service society