

Department Annual Report for

July 01, 2003 to June 30,

Submitted by Ellen Bosman

Technical Services

2004

Instructions:

- Deadline for submission is June 30, 2004.
- Submit no more than 2 pages.
- Use bullets.

Major Accomplishments:

- Organizational
 - Completed retrospective conversion in Zuhl & removed card catalogs
 - Conducted statistics audit; automated all dept. statistics; implemented Voyager's withdrawn feature
 - Completed merger of multi-format serials to one record
 - NetLibrary (e-book) records loaded for branch campuses (44,713 item records)
 - Completed cleanup of multiple holdings records for multiple volume monographic sets
 - Completed several major projects: Spanish language serials gifts (40 titles); Women's Studies Celebration Collection (447 items); item records for items lost in migration (1,400 items); Electrical Engineering theses (Archives, 164 titles)
- Personnel
 - Positions filled: Department Head, Library Specialist I (Bindery), Library Tech II (Gen. Cataloging)
 - Two staff relocated to Gov Docs
- Strategic Goals/Targets
 - Implemented changes to current Marcive profile & laid groundwork for retrospective conversion
 - Documented procedures for: phase boxes, mending, mildewed & rushed books, PromptCat materials, location changes, & monograph withdrawals.
 - Made digitized music (approx. 1,742 music cds) accessible through library catalog
 - Automated production of web-based new book list
 - Investigated NACO and decided not to proceed at this time

Trends/Issues:

- Test & implement OCLC's Connexion client
- Migration cleanups: 049 field, retrospective conversion, personal name authority work (88,000 records)
- Continue creating departmental documentation
- Database clean-up from Reference collection move & digitized music load
- Coordinate GO Bond Proposals and acquisitions
- Continue IEEE conversion of monographs to serials & paper to online serials projects
- Adding URLs to state documents

Significant Faculty/Staff Accomplishments:

- Teaching
 - G. Mayhood taught four library science classes at DABCC, including Cataloging and Caring for Music and Technical Processing of Library Materials
 - Grants Awarded
 - J. Becker awarded \$20,000 GO Bond
 - L. Creider awarded \$5,000 GO Bond
 - G. Mayhood awarded: \$20,000 GO Bond for Opera History Research Project
 - Southwest and Border Cultures Institute mini-grant for Mexican border music, \$2,000
 - Southwest and Border Cultures Institute mini-grant for mariachi materials, \$2,500
 - Huthsteiner Foundation for Opera History Research Project-pending
 - Stocker Foundation for Opera History Research Project—not funded
 - Presentations
 - Mayhood, Gary. "Mariachi Con Amor: Starting a Mariachi Collection From Scratch." Paper presented at Mountain-Plains Chapter, Music Library Assoc. Annual Conference
 - Bauer, Gen and D. McCarthy. "Reports For The Absolute Beginner" Paper presented at South Central Voyager's User Group meeting
 - Publications
 - Bosman, Ellen. "A Study of Church Libraries in Australia." *Australian Religion Studies Review*. 17:1 Autumn 2004, p.20-37.
 - Bosman, Ellen. "The Wired Librarian." *Libraries Alive!* (recurring column)
 - Mayhood, G. **Abstracts for RILM Abstracts**. Reviewed seven chapters of *Driven into paradise: the musical migration from Nazi Germany to the United States*. Berkeley: U. of California, 1999
 - Other (e.g. awards, etc.)
 - G. Mayhood served on Univ. Appeals Board, Search Committee for Archives Processor, re-elected to P& T Comm; Served on DABCC's Library Science Advisory Board
 - L. Mendoza won statewide contest to create a logo for the state depository
 - L. Credier re-elected Faculty Senator, co-chaired Conflict of Interest Comm. & served on Provost's Roles & Rewards Task Force
 - L. Moyers represented NMSU at New Mexico Preservation Alliance meetings
 - J. Becker severed on NMLA Local Arrangements Comm.; coordinated Dine-Around
 - E. Bosman contributed small bibliography to Church & Synagogue Library Assoc. publication *Church and Synagogue Library Resources*, 6th ed.
- Six staff members received Classified Staff Bonus Awards