



New Mexico State University Library 2011-2012 Committee Book Table of Contents

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2011-2012

Library Committees

BUDGET COMMITTEE

Purpose: Advise the Dean of the Library on library fiscal planning.

Membership:	Title
<i>Elizabeth Titus</i>	<i>Dean, Position Appointment</i>
<i>Norice Lee</i>	<i>Interim Associate Dean, Position Appointment</i>
<i>Susan Beck</i>	<i>Collection Development Coordinator, Reference & Research Services, Position Appointment</i>
<i>Ellen Bosman</i>	<i>Department Head, Technical Services, Position Appointment</i>
<i>Carol Boyse</i>	<i>Department Head, Systems, Position Appointment</i>
<i>Larry Creider</i>	<i>Interim Department Head, Archives & Special Collections, Position Appointment</i>
<i>Barbara Hart</i>	<i>Library Business Manager, Position Appointment</i>
<i>Liz Miller</i>	<i>Faculty Senate Representative, Position Appointment - Term expires 2013</i>
<i>Cindy Pierard</i>	<i>Department Head, Reference & Research Services, Position Appointment</i>
<i>John Sandstrom*</i>	<i>Acquisitions Librarian, Position Appointment</i>

*Acquisitions Budget

DEPARTMENT HEADS GROUP

Purpose: To advise and make recommendations to the Dean on library operational and management issues, the development of library policies, and short-term and long-term library planning.

Membership:	Title
<i>Elizabeth Titus</i>	<i>Dean, Position Appointment</i>
<i>Norice Lee</i>	<i>Interim Associate Dean, Position Appointment</i>
<i>Ellen Bosman</i>	<i>Department Head, Technical Services, Position Appointment</i>
<i>Carol Boyse</i>	<i>Department Head, Systems, Position Appointment</i>
<i>Larry Creider</i>	<i>Interim Department Head, Archives & Special Collections, Position Appointment</i>
<i>Cindy Pierard</i>	<i>Department Head, Reference & Research Services, Position Appointment</i>

LIBRARY FACULTY MENTORING COMMITTEE

Purpose: Plan and facilitate 1-2 mentoring activities each fall and spring semesters. The committee is asked to seek faculty input and advice when planning these activities. Develop, distribute and maintain a library faculty mentoring resource guide which provides mentees with information on where to go for help in areas such as writing and submitting work for publication, research using human subjects, designing a survey, etc. both within the library and elsewhere on campus. Prepare an annual report by May 1st of each academic year on the Committee's activities to the Dean of the Library. Included in this report should be an assessment of the Committee's activities and recommendations on goals/objectives for the next year.

Membership:	Title/Term
<i>Sarah Baker (Chair)</i>	<i>Assistant Professor Representative/ 2 year term</i>
<i>Ellen Bosman</i>	<i>Department Heads Representative/ 2 year term</i>
<i>Mardi Mahaffy</i>	<i>Promotion and Tenure Committee Representative/ 2 year term</i>
<i>Cary Osborne</i>	<i>Assistant Professor Representative/ 2 year term</i>
<i>Ingrid Schneider</i>	<i>Assistant Professor Representative/ 2 year term</i>

PERSONNEL SEARCH COMMITTEES

Purpose: Search committees recommend qualified candidates for available positions.

Membership: Varies with the search being conducted.

PROMOTION AND TENURE COMMITTEE (COLLEGE)

Purpose: Please refer to the Library Promotion and Tenure Document.

Membership: Elected eligible members of the regular library faculty who do not hold administrative appointments:

	Title
<i>Susan Beck</i>	<i>Chair, Member, Elected Faculty</i>
<i>Ellen Bosman</i>	<i>Member, Elected Faculty</i>
<i>Mardi Mahaffy</i>	<i>Member, Elected Faculty</i>
<i>Molly Molloy</i>	<i>Member, Elected Faculty</i>
<i>Cindy Watkins</i>	<i>Member, Elected Faculty</i>

SOCIAL ACTIVITIES COMMITTEE EXECUTIVE BOARD (SAC)

Purpose: The Social Activities Committee (SAC) is a volunteer employee’s organization which sponsors social activities for the library staff; sends acknowledgments for birthdays, illnesses, deaths, etc. of library employees; and establishes guidelines on the use of staff lounge areas.

Membership: One to two representatives from each department.

	Title
<i>Elizabeth Flores</i>	<i>Chair/Events Coordinator</i>
<i>Leilani Horton</i>	<i>Historian</i>
<i>Luci Ortiz</i>	<i>Treasurer</i>
<i>Lindsey Stafford</i>	<i>Secretary/Events Coordinator</i>
<i>Leti Phetteplace</i>	<i>Member at Large</i>
<i>Teresa Roberts</i>	<i>Member at Large</i>

CARL FAUBION OUTSTANDING LIBRARY EMPLOYEE OF THE YEAR AWARD NOMINATION REVIEW COMMITTEE *

Purpose: This committee reviews nominations for the Carl Faubion award and makes recommendations to the Dean.

Membership: The Nomination Review Committee is made up of a Library Faculty member, a non-exempt staff member, an exempt staff member, a Department Head and the Library HR Liaison.

DEAN’S FACULTY RESEARCH FUND REVIEW COMMITTEE *

Purpose: This committee evaluates proposals and makes recommendations to the Dean.

Membership: Three Library faculty members, elected annually according to established procedures.

FACULTY BONUS REVIEW COMMITTEE *

Purpose: This committee reviews nominations for the Library's annual faculty bonus program and makes recommendations to the Dean.

Membership: Each spring, the Dean appoints a three member committee made up of one department head and two faculty members. The members of the committee will not be eligible for the faculty bonus program that year.

* Member names not available at time of publication.

@NMSULIBRARY TEAM

Facebook and Twitter account team members

Cecelia Carrasco

Elizabeth Flores

Kristina Martinez

Wendy Simpson

Jeanette Smith

Teresa Roberts

2011-2012

Library Task Forces

NMSU LIBRARY 2013-2015 STRATEGIC PLAN RETREAT TASK FORCE

Charge: Plan and conduct a library retreat which includes: Opportunities for all library staff to participate and contribute their ideas; opportunities for members of the university community which represent the various constituencies that we serve to participate and contribute their ideas; holding discussions at the retreat on recommendations made in the 2011 Library External Review Team Report June 1, 2011; and a summary report on the strategic plan retreat. Advise and make recommendations to the Dean of NMSU Library on the 2013-2015 Strategic Plan.

Membership:	Title
<i>Cindy Pierard</i>	<i>Chair</i>
<i>Elizabeth Flores</i>	<i>Committee Member</i>
<i>Paula Johnson</i>	<i>Committee Member</i>
<i>Leti Phetteplace</i>	<i>Committee Member</i>
<i>John Sandstrom</i>	<i>Committee Member</i>

NEW MEXICO STATE UNIVERSITY LIBRARY DIVERSITY TASK FORCE

Charge: Examine and document existing formal and informal structures in the university and NMSU library that may prohibit or inhibit inclusiveness. Conduct an assessment of diversity in the library's workforce. Make recommendation to the Dean of the Library on ways to further strengthen diversity in NMSU Library. Identify data on the national availability of underrepresented personnel for academic libraries. Recommend ways in which to improve diversity in the library's application pools.

Membership:	Title
<i>Ellen Bosman</i>	<i>Chair</i>
<i>Mary Chavarria</i>	<i>Committee Member</i>
<i>Armando Gomez</i>	<i>Committee Member</i>
<i>Nirmala Gunapala</i>	<i>Committee Member</i>
<i>Cary Osborne</i>	<i>Committee Member</i>
<i>Leti Phetteplace</i>	<i>Committee Member</i>
<i>Teresa Roberts</i>	<i>Committee Member</i>

REDESIGN OF NMSU LIBRARY'S OPAC INTERFACE TASK FORCE

Charge: Advise the Dean of the Library on further redesign recommendations for NMSU Library's OPAC interface. Review, assess, and consider the feedback NMSU Library has gathered to date in making recommendations. Seek additional feedback if needed, especially from our diverse group of library users. As you consider recommendations, provide opportunities for all library staff to contribute to the development process and for you to continue to gather their feedback.

Membership:	Title
<i>Mardi Mahaffy</i>	<i>Chair</i>
<i>Carol Boyse</i>	<i>Committee Member</i>
<i>Mary Chavarria</i>	<i>Committee Member</i>
<i>Larry Creider</i>	<i>Committee Member</i>
<i>Liz Miller</i>	<i>Committee Member</i>

University Committees Where New Mexico State University Library Holds Official Representational Membership

For more specific information on Committees of the University and their membership please consult the most recent *New Mexico State University Councils and Committees* publication.

Committee	Representative
Academic Deans Council	Dean of the Library
Administrative Council	Dean of the Library
Advocates for Classroom Assessment	Paula Johnson, Dean's Appointment (May 2012)
Associate Deans Academic Council	Associate Dean of the Library
Association of Computing and Networking Support (ACANS)	Dean of the Library
Campus Planning Committee	Norice Lee, Dean's Appointment
Campus Webmasters Group	Teresa Roberts, Dean's Appointment
Development Leadership Group	Kristina Martinez, Position on Appointment
Diversity Council	Mary Chavarria, Dean's Appointment
Faculty Senate	Dean of the Library, ex-officio
Faculty Senate–elected faculty representative	Elizabeth Miller
Faculty Advisory Committee on Technology	Sara Baker, Dean's Appointment
General Education Course Certification Committee	Susan Beck, Position Appointment (May 2012)
	Theresa Westbrook, Alternate (May 2014)
Graduate Council	Dean of the Library, ex-officio, Position Appointment
Learning Management System (LMS)	Cindy Pierard, Dean's Appointment
Living the Vision Committee	Dean of the Library, Position Appointment
NMSU Naming Committee	Dean of the Library, Position Appointment
Outcomes Assessment Committee for Co-curriculum, Administration & Operations (OAC-CAO)	Norice Lee, Dean's Appointment (May 2014)
Southwest & Border Cultures Institute (SBCI)	Jeanette Smith, Dean's Appointment
Sustainability Council	Theresa Westbrook, Dean's Appointment
University Art Acquisitions Committee	Mardi Mahaffy, Dean's Appointment
University Communicators Group (University Communications)	Jeanette Smith, Position Appointment
University Outcomes Assessment Council	Paula Johnson
University Research Committee	Susan Beck, Library Faculty Representative, Dean's Appointment
Zuhl Curation Committee	Dean of the Library

***Outside the Library: Representation by or relating to New Mexico State University Library
(including designated organizational representatives by Dean of the Library)***

Academic Library Advancement and Development Network (ALADN)	Dean of the Library, & Kristina Martinez, Position Appointment
Alliance for Innovation in Science and Technology Information (AISTI)	Dean of the Library
Amigos	Dean of the Library
LibSys5 (NMSU Libraries group)	Norice Lee, Dean's Appointment
Lyrasis	Dean of the Library
Midwest Organization of Libraries for Latin American Studies (MOLLAS)	Molly Molloy, Position Appointment
New Mexico Consortium of Academic Libraries (NMCAL)	Dean of the Library and Associate Dean
NMCAL Resource Sharing – DE Committee	Susan Beck, Dean's Appointment
National Information Standards Organization (NISO)	Dean of the Library
Portico	Dean of the Library
U.S. Agricultural Information Network (USAIN—AGNIC)	Dean of the Library, (Voting Partner) Cindy Watkins (Alternate), Position Appointment
Western Rangelands Partnership	Cindy Watkins, Position Appointment
Voyager User Group	Carol Boyse, Dean's Appointment