

CIRCULATION LOAN PERIODS BY ITEM TYPE

Item Type	Faculty	Staff	Graduate/Crimson Student	Undergraduate Student	Guest	Alumni
BOOKS	150 days	60 days	120 days	28 days	28 days	28 days
No. of items - renewals	Unlimited - 2 Renewals	Unlimited - 2 Renewals	Unlimited - 2 Renewals	50 - 2 Renewals	10 - 1 Renewal	20 - 2 Renewals
PERIODICALS						
Bound (limit 3)*	5 days	2 days	2 days	LibUseOnly	LibUseOnly	LibUseOnly
Current Issues	Special Permission	Special Permission	Special Permission	LibUseOnly	LibUseOnly	LibUseOnly
Newspapers	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly
REFERENCE MATERIALS						
Reference Books	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly
Reference CDs	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly
Codes & Standards (Print)	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly
NON-BOOK FORMATS						
Laptops	Not Available	Not Available	3 hours	3 hours	Not Available	Not Available
Chromebooks	Not Available	Not Available	3 hours	3 hours	Not Available	Not Available
E-Books	7 days	7 days	7 days	7 days	Not Available	Not Available
Videos, DVDs (limit 5)*	7 days	7 days	7 days	7 days	7 days	7 days
Microforms	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly
CDs (limit 5 music CDs)	150 days	60 days	120 days	28 days	28 days	28 days
Kits	150 days	60 days	120 days	28 days	28 days	28 days
GOVERNMENT DOCUMENTS & MAPS						
Atlases	150 days	60 days	120 days	28 days	28 days	28 days
Maps	150 days	60 days	120 days	28 days	28 days	28 days
Documents	150 days	60 days	120 days	28 days	28 days	28 days
Reference	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly
Videos, DVDs (limit 5)**	7 days	7 days	7 days	7 days	7 days	7 days
Microforms	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly	LibUseOnly
CDs	150 days	60 days	120 days	28 days	28 days	28 days
ARCHIVES & SPECIAL COLLECTIONS	RoomUseOnly	RoomUseOnly	RoomUseOnly	RoomUseOnly	RoomUseOnly	RoomUseOnly
<i>*Renewals not available</i>						
<i>**Renewals available upon request</i>						

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