
Hands-on #1: Searching Library Catalogs

Due: Tuesday, September 26, 2000

Assigned: Tuesday, September 19, 2000

Points: 40

Purpose

- To become familiar with the structure and use of the Library of Congress Subject Headings (LCSH)
- To find subject headings for your final project and use them to locate potential sources for your final project.
- To become a skilled user of the NMSU Library's Online Catalog.
- To acquire search techniques and methods generally found in library online catalogs with the goal of being able to transfer these to any online catalog at any library when needed.
- To gain an in-depth knowledge of the ways online catalogs function and are designed.

Instructions

1. Use the Library's Catalog from the NMSU Library's Web Page.
 2. Select **Catalog** from the main library web page, or,
 3. From your web browser type, <http://libcat.nmsu.edu>
 4. Once you are in the Catalog, follow instructions on the screen.
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PART 1: USING THE NMSU LIBRARY CATALOG

1. Do a search on the subject of **auto workers**

Is this the right subject heading? Yes No

Is there a see also reference? If so, what is it? _____

How many books does the NMSU Library have on this subject? _____

List the title, call number and location for one of these books

TITLE:

CALL No:

LOCATION:

Which type of search did you use? (check one)

AUTHOR/TITLE/SUBJECT QUICK SEARCH COMBINE KEYWORDS BOOLEAN COMMAND

Why did you choose that particular search type?

2. You are looking for the book titled, **Rats, Lice and History**

Who wrote it? _____

Other titles by this person in the NMSU library _____

List one other subject heading listed for this book _____

Which type of search did you use? (check one)

AUTHOR/TITLE/SUBJECT QUICK SEARCH COMBINE KEYWORDS BOOLEAN COMMAND

Why did you choose that particular search type?

3. You are searching for books **written in Spanish** that are **about**

Carlos Fuentes (HINT: Limits **do not** work for Author or Subject searches in the Author/Title/Subject Search)

How many books are there? _____

For one of the books, list the following:

AUTHOR:

TITLE:

CALL NO:

LOCATION:

Which type of search did you use? (check one)

AUTHOR/TITLE/SUBJECT QUICK SEARCH COMBINE KEYWORDS BOOLEAN COMMAND

Describe your search strategy

PART 2: USING THE LIBRARY OF CONGRESS SUBJECT HEADINGS

Instructions: Go to the *Library of Congress Subject Headings* books. There are 5 volumes. They are large and red. In Zuhl Library they are located on the dictionary stand in front of the Reference Desk; in Branson they are on a dictionary stand near the computer terminals.

List 3 or more subject headings that reflect your final project topic. Don't forget to look at Broader Terms (BT), Narrower Terms (NT), Related Terms (RT) and subdivisions within a subject heading (signified by the (—))

1.

2.

3.

4.

5.

6.

7.

PART 3: USING THE NMSU LIBRARY CATALOGS FOR YOUR FINAL PROJECT (<http://libcat.nmsu.edu>)

Instructions: Search the NMSU Library Catalog for sources on your topic. Use at least two of the subject headings you found on your topic.

For each source you find, list the required bibliographic information plus the subject heading used and your search type.

1. Call No: Title:
Location: Author:
Place/Pub: Publisher: Year:

Which type of search did you use? (check one)

AUTHOR/TITLE/SUBJECT QUICK SEARCH COMBINE KEYWORDS BOOLEAN COMMAND

Subject Heading Used:

2. Call No: Title:
Location: Author:
Place/Pub: Publisher: Year:

Which type of search did you use? (check one)

AUTHOR/TITLE/SUBJECT QUICK SEARCH COMBINE KEYWORDS BOOLEAN COMMAND

Subject Heading Used:

3. Call No: Title:
Location: Author:
Place/Pub: Publisher: Year:

Which type of search did you use? (check one)

AUTHOR/TITLE/SUBJECT QUICK SEARCH COMBINE KEYWORDS BOOLEAN COMMAND

Subject Heading Used:

4. Call No: Title:
Location: Author:
Place/Pub: Publisher: Year:

Which type of search did you use? (check one)

AUTHOR/TITLE/SUBJECT QUICK SEARCH COMBINE KEYWORDS BOOLEAN COMMAND


Subject Heading Used:

PART 4: USING WORLDCAT FOR YOUR FINAL PROJECT

(<http://lib.nmsu.edu/resources/dbwc.html>)

Instructions: Search the WorldCat for sources on your topic. Use at least two of the subject headings you found on your topic in Part 2.

For each source you find, list the required bibliographic information plus the subject heading used. If the NMSU Library does not have this item, you might want to order it via ILL.

If you do want to order the item via ILL click on the  ILL icon and type in your information.

5. Call No: Title:
Location: Author:
Place/Pub: Publisher: Year:

Subject Heading Used:

6. Call No: Title:
Location: Author:
Place/Pub: Publisher: Year:

Subject Heading Used:

7. Call No: Title:
Location: Author:
Place/Pub: Publisher: Year:

Subject Heading Used:

8. Call No: Title:
Location: Author:
Place/Pub: Publisher: Year:

Subject Heading Used: