



## New Mexico State University Library 2010-2011 Committee Book Table of Contents

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<a href="http://lib.nmsu.edu/depts/collserv/sel-liai.shtml">http://lib.nmsu.edu/depts/collserv/sel-liai.shtml</a>	
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## **2010-2011**

### **Library Committees**

#### **BUDGET COMMITTEE**

Purpose: *Advise the Dean of the Library on library fiscal planning.*

<b>Membership:</b>	<b>Title</b>
<i>Elizabeth Titus</i>	<i>Dean, Position Appointment</i>
<i>David Baldwin</i>	<i>Associate Dean, Position Appointment</i>
<i>Liz Miller</i>	<i>Faculty Senate Representative, Position Appointment - Term expires 2013</i>
<i>Barbara Hart</i>	<i>Library Business Manager, Position Appointment</i>
<i>John Sandstrom</i>	<i>Acquisitions Librarian, Position Appointment</i>

#### **COLLECTION MANAGEMENT COMMITTEE**

Purpose: *To provide a forum for the discussion of workflow and procedural issues relating to collection development and acquisitions.*

<b>Memberships:</b>	<b>Title</b>
<i>David Baldwin</i>	<i>Associate Dean</i>
<i>Susan Beck</i>	<i>Collection Development Librarian</i>
<i>Ellen Bosman</i>	<i>Technical Services Department Head</i>
<i>Cindy Pierard</i>	<i>Reference &amp; Research Department Head</i>
<i>John Sandstrom</i>	<i>Acquisitions Librarian</i>

#### **DEPARTMENT HEADS GROUP**

Purpose: *To advise and make recommendations to the Dean on library operational and management issues, the development of library policies, and short-term and long-term library planning.*

<b>Membership:</b>	<b>Title</b>
<i>Elizabeth Titus</i>	<i>Dean, Position Appointment</i>
<i>David Baldwin</i>	<i>Associate Dean, Position Appointment</i>
<i>Ellen Bosman</i>	<i>Department Head, Technical Services, Position Appointment</i>
<i>Carol Boyse</i>	<i>Department Head, Systems, Position Appointment</i>
<i>Steve Hussman</i>	<i>Department Head, Archives &amp; Special Collections, Position Appointment</i>
<i>Norice Lee</i>	<i>Department Head, Access Services, Position Appointment</i>
<i>Cindy Pierard</i>	<i>Department Head, Reference &amp; Research Services, Position Appointment</i>

**DIGITAL MEASURES COMMITTEE:**

Purpose: *The Digital Measures Task Force will lead efforts to develop and implement an electronic portfolio system for Library faculty. Duties include: familiarizing themselves and the library faculty with Digital Measures; consulting with other Colleges on campus who already have experience in the use of Digital Measures; making recommendations to the Dean of the Library on the data elements and other topics that need to be included or considered; advising the Dean on a timetable for phased-in implementation.*

<b>Membership:</b>	<b>Title</b>
<i>Larry Creider</i>	<i>Chair</i>
<i>Carol Boyse</i>	<i>Committee Member</i>
<i>Cindy Watkins</i>	<i>Committee Member</i>
<i>Cary Osborne</i>	<i>Committee Member</i>

**LIBRARY FACULTY MENTORING COMMITTEE**

Purpose: *Plan and facilitate 1-2 mentoring activities each fall and spring semesters. The committee is asked to seek faculty input and advice when planning these activities. Develop, distribute and maintain a library faculty mentoring resource guide which provides mentees with information on where to go for help in areas such as writing and submitting work for publication, research using human subjects, designing a survey, etc. both within the library and elsewhere on campus. Prepare an annual report by May 1<sup>st</sup> of each academic year on the Committee's activities to the Dean of the Library. Included in this report should be an assessment of the Committee's activities and recommendations on goals/objectives for the next year.*

<b>Membership:</b>	<b>Title/Term</b>
<i>Sarah Baker (Chair)</i>	<i>Assistant Professor Representative/ 2 year term</i>
<i>Steve Hussman</i>	<i>Department Heads Representative/ 1 year term</i>
<i>Mardi Mahaffy</i>	<i>Promotion and Tenure Committee Representative/ 2 year term</i>
<i>Liz Miller</i>	<i>Assistant Professor Representative/ 1 year term</i>
<i>Ingrid Schneider</i>	<i>Assistant Professor Representative/ 2 year term</i>

**PERSONNEL SEARCH COMMITTEES**

Purpose: *Search committees recommend qualified candidates for available positions.*

**Membership:** *Varies with the search being conducted.*

**PROMOTION AND TENURE COMMITTEE (COLLEGE)**

Purpose: *Please refer to the Library Promotion and Tenure Document.*

**Membership:** *Elected eligible members of the regular library faculty who do not hold administrative appointments:*

	<b>Title</b>
<i>Mardi Mahaffy</i>	<i>Chair, Elected Faculty</i>
<i>Susan Beck</i>	<i>Member, Elected Faculty</i>
<i>Larry Creider</i>	<i>Member, Elected Faculty</i>
<i>Molly Molloy</i>	<i>Member, Elected Faculty</i>
<i>Cindy Watkins</i>	<i>Member, Elected Faculty</i>

**SOCIAL ACTIVITIES COMMITTEE EXECUTIVE BOARD (SAC)**

Purpose: *The Social Activities Committee (SAC) is a volunteer employee’s organization which sponsors social activities for the library staff; sends acknowledgments for birthdays, illnesses, deaths, etc. of library employees; and establishes guidelines on the use of staff lounge areas.*

**Membership:** One to two representatives from each department.

	<b>Title</b>
<i>Cecilia Carrasco</i>	<i>Chair</i>
<i>Jennifer Chavez</i>	<i>Historian</i>
<i>Dotty Ormes</i>	<i>Secretary</i>
<i>Annette Esqueda</i>	<i>Treasurer</i>
<i>Rebecca Romero</i>	<i>Party Officer</i>
<i>Leti Phetteplace</i>	<i>Officer at Large</i>

**CARL FAUBION OUTSTANDING LIBRARY EMPLOYEE OF THE YEAR AWARD NOMINATION REVIEW COMMITTEE \***

Purpose: *This committee reviews nominations for the Carl Faubion award and makes recommendations to the Dean.*

**Membership:** The Nomination Review Committee is made up of a Library Faculty member, a non-exempt staff member, an exempt staff member, a Department Head and the Library HR Liaison.

**DEAN’S FACULTY RESEARCH FUND REVIEW COMMITTEE \***

Purpose: *This committee evaluates proposals and makes recommendations to the Dean.*

**Membership:** Three Library faculty members, elected annually according to established procedures.

**FACULTY BONUS REVIEW COMMITTEE \***

Purpose: This committee reviews nominations for the Library’s annual faculty bonus program and makes recommendations to the Dean.

**Membership:** Each spring, the Dean appoints a three member committee made up of one department head and two faculty members. The members of the committee will not be eligible for the faculty bonus program that year.

\* Member names not available at time of publication.

## **2010-2011**

### **Library Task Forces**

#### **LIBRARY CONSORTIUM TASK FORCE**

Charge: Analyze benefits and compare costs associated with consortial membership in the Greater Western Library Alliance (GWLA), LYRASIS, and Amigos. Compare costs of membership fees, group discounts, and licensing agreements for databases. Investigate whether or not LibSys5 could join as a system. Make a recommendation on the best alternative. Investigate Portico and LOCKSS (Lots of Copies Keep Stuff Safe) as a means of post-cancellation access by acquiring content instead of leasing it as part of a collection management strategy.

<b>Membership:</b>	<b>Title</b>
<i>Ellen Bosman</i>	<i>Chair</i>
<i>Susan Beck</i>	<i>Committee Member</i>
<i>Norice Lee</i>	<i>Committee Member</i>
<i>Nirmala Gunapala</i>	<i>Committee Member</i>
<i>Paula Johnson</i>	<i>Committee Member</i>

#### **LIBRARY COURIER TASK FORCE**

Charge: Investigate alternatives for physical documents courier services and compare costs with Amigos' Trans Amigos Express service. Determine feasibility of services such as CLIC, Prospector, COKAMO, US Postal Service and others. Analyze benefits and compare costs, including memberships, associated with viable courier/document delivery services. Investigate whether or not LibSys5 could join as a system.

<b>Membership:</b>	<b>Title</b>
<i>Norice Lee</i>	<i>Chair</i>
<i>Jivonna Stewart</i>	<i>Committee Member</i>
<i>Cindy Pierard</i>	<i>Committee Member</i>

#### **ELECTRONIC DISSERTATIONS AND THESES TASK FORCE**

Purpose: *Many other universities have moved to submit dissertations and theses electronically. These have a number of advantages over paper documents, but an essential one for our graduate students and their advisers is the early availability of the original research to outside scholars and researchers, especially in time-sensitive subjects such as circuit design or biotechnology.*

<b>Membership:</b>	<b>Title</b>
<i>Larry Creider</i>	<i>Professor, Special Collections Librarian, Library</i>
<i>Jeff Brown</i>	<i>Interim Associate Dean Designee for Research, College of Arts &amp; Sciences</i>
<i>Sue Forster-Cox</i>	<i>Associate Professor Health Sciences, Graduate Council Representative</i>
<i>Ingrid Schneider</i>	<i>Assistant Professor, Metadata Librarian, Library</i>
<i>Luis Vazquez</i>	<i>Associate Dean, Graduate School</i>

***University Committees Where New Mexico State University Library Holds Official Representational Membership***

For more specific information on Committees of the University and their membership please consult the most recent *New Mexico State University Councils and Committees* publication.

<b>Committee</b>	<b>Representative</b>
Academic Deans Council	Dean of the Library
Administrative Council	Dean of the Library
Advocates for Classroom Assessment	Paula Johnson, Dean’s Appointment (May 2012)
Associate Deans Academic Council	Associate Dean of the Library
Association of Computing and Networking Support (ACANS)	Dean of the Library
Campus Planning Committee	Associate Dean of the Library, Dean’s Appointment
Campus Webmasters Group	Teresa Roberts, Dean’s Appointment
Development Leadership Group	Kristina Martinez, Position on Appointment
Diversity Council	Mary Chavarria, Dean’s Appointment
Faculty Senate	Dean of the Library, ex-officio
Faculty Senate–elected faculty representative	Elizabeth Miller
Faculty Advisory Committee on Technology	Sara Baker, Dean’s Appointment
General Education Course Certification Committee	Susan Beck, Position Appointment
Graduate Council	Dean of the Library, ex-officio, Position Appointment
Learning Management System (LMS)	Cindy Pierard, Dean’s Appointment
Living the Vision Committee	Dean of the Library, Position Appointment
NMSU Naming Committee	Dean of the Library, Position Appointment
Outcomes Assessment II	Theresa Westbrook, Dean’s Appointment (May 2011)
Southwest & Border Cultures Institute (SBCI)	Jeanette Smith, Dean’s Appointment
Sustainability Council	Theresa Westbrook, Dean’s Appointment
University Art Acquisitions Committee	Steve Hussman, Dean’s Appointment
University Communicators Group (University Communications)	Jeanette Smith, Position Appointment
University Outcomes Assessment Council	Paula Johnson
University Research Committee	Susan Beck, Library Faculty Representative, Dean’s Appointment
Zuhl Curation Committee	Dean of the Library

***Committees Outside the Library: Representation by or relating to New Mexico State University Library (including designated organizational representatives by Dean of the Library)***

Academic Library Advancement and Development Network (ALADN)	Dean of the Library, and Kristina Martinez, Position Appointment
Alliance for Innovation in Science and Technology Information (AISTI)	Dean of the Library
Amigos	Dean of the Library
LibSys5 (NMSU Libraries group)	Norice Lee, Dean's Appointment
Midwest Organization of Libraries for Latin American Studies (MOLLAS)	Molly Molloy, Position Appointment
New Mexico Consortium of Academic Libraries (NMCAL)	Dean of the Library and Associate Dean
National Information Standards Organization (NISO)	Dean of the Library
U.S. Agricultural Information Network (USAIN—AGNIC)	Dean of the Library, (Voting Partner) Cindy Watkins (Alternate)
Western Rangelands Partnership	Cindy Watkins, Position Appointment
Voyager User Group	Carol Boyse, Dean's Appointment