

**New Mexico State University Library
Circulation Unit**

Appeal of Fine or Fee Form

Name _____

Address _____

_____ (city) _____ (state) _____ (zip)

Status () Undergrad () Graduate () Faculty () Other _____

Phone _____

Email _____

Amount of Fine/Fee in question _____

Please detail your appeal in the space below:

**Please return completed form to Zuhl or Branson Library Circulation Desk, or fax form to:
(505) 646-2610**

Resolution of appeal may take up to 30 days

(For staff use only)

Received ____/____/____ Note Field Updated in Voyager? Yes No

Resolved ____/____/____ Approved by Department Head? Yes No

Blocks removed? Yes No N/A Staff Initials _____

Additional Notes: _____