Department Annual Report for Systems
July 01, 2013 to June 30, 2014
Submitted by Carol Boyse

Instructions:
- Deadline for submission is July 15, 2014
- Submit no more than 2 pages.
- Use bullets.

Major Accomplishments:
- Organizational
  - Developed Archives & Special Collections patron database
  - Configured and utilized ArchiveIt to capture and archive university web pages
  - Replaced existing library web forms with WordPress forms to reduce influx of spam
  - Created web page of available Archives & Special Collections publications
  - Purchased and configured new library public information display
  - Purchased and installed Atiz BookDrive Mini scanner for digitization projects, KIC station for ILL and Document Delivery, and SmartDock for public KIC station to allow downloads to mobile devices
  - Installed Mondopad in Dean’s Conference Room
  - Provided staff support for transition in Branson to new IP-based phones

- Personnel
  Served on committees and task forces:
  - Search Committee for Special Collections Librarian (Carol Boyse)
  - Search Committee for Assessment & Data Management Librarian (Christopher Landt)
  - Search Committee for Communications Specialist (Teresa Roberts)
  - Task Force on a Future NMSU Library System (Carol Boyse)
  - Data Management and Assessment Work Group (Christopher Landt)
  - Communication Plan Task Force (Teresa Roberts)
  - Library U (Alice Granado, Teresa Roberts)
  - @NMSULibrary Team (Teresa Roberts)
  - Social Activities Committee Executive Board (Teresa Roberts)
  - Campus Webmasters Group (Teresa Roberts)

Attended workshops:
- ALA TechSource Workshop: Facebook in the Library: Enhancing Services and Engaging Users, July 17, 2013 (Teresa Roberts)
- ALA TechSource Webinar: Using Twitter for marketing and outreach, August 8, 2013 (Teresa Roberts)
- Partner Webinar on Integration of Adobe Connect with Canvas, August 27, 2013 (Teresa Roberts)
- Archive-It Webinar/Training, September 5, 2013 (Carol Boyse, Teresa Roberts)
- ExLibris Alma Demonstration, September 12, 2013 (Carol Boyse, Teresa Roberts)
- Born Digital, October 24, 2013 (Carol Boyse)
- Research Libraries Working Together: Making a Global Impact (OCLC), October 29, 2013 (Carol Boyse)
• Strategic Goals/Targets
  o Provided technical support for project to load NMCAL e-books into Voyager
  o Participated in technology planning for Zuhl Specialized Student Study Spaces
  o Developed purchase request form to receive suggestions for materials to add to library collections
  o Installed large-screen TV and computer in Domenici Conference Room
  o Provided technology support for Archives & Special Collections at completion of IPP project

Trends/Issues:
• Upgrade Voyager
• Migrate library web pages to new NMSU template design as appropriate
• Create backend database and input form for web-based statistics dashboard
• Work with Access Services to implement email-only notification system in Voyager
• Participate in planning for transition to electronic theses and dissertations
• Investigate methods to stream Library-owned music
• Implement Honor with Books web page

Significant Faculty/Staff Accomplishments:
• Degree Completion

• Grants Awarded

• Presentations

• Publications

• Other (e.g. awards, etc.)