



Department Annual Report for Systems

July 01, 2012 to June 30, 2013

Submitted by Carol Boyse

Instructions:

- Deadline for submission is July 15, 2013
- Submit no more than 2 pages.
- Use bullets.

Major Accomplishments:


- Organizational
 - Implemented approved changes on Voyager OPAC interface.
 - Developed web-based statistics dashboard prototype.
 - Developed inventory database of library equipment.
 - Relocated public scanners, public copiers and ILL scanners in Zuhl Library to allow installation of new café.
 - Purchased iPads and laptops for staff checkout.
 - Identified new library public information display system for purchase.
 - Updated ILLiad.
- Personnel

Served on committees and task forces:

 - Search committee for Department Head of Archives & Special Collections (Carol Boyse, chair)
 - Search committee for Department Head of Access Services (Carol Boyse)
 - Search committee for Digital Projects Librarian (Carol Boyse)
 - Library Diversity Task Force (Teresa Roberts)
 - @NMSULibrary Team (Teresa Roberts)
 - Task Force on a Future NMSU Library System (Carol Boyse)
 - Data Management and Assessment Work Group (Christopher Landt)
 - Library U (Alice Granado, Teresa Roberts)
 - Communication Plan Task Force (Teresa Roberts)

Attended workshops:

 - Mobile Apps at NMSU, July 9, 2012 (Carol Boyse, Teresa Roberts)
 - Inventory Training, September 20, 2012 (Carol Boyse)
 - ACANS Summit, November 16, 2012 (Teresa Roberts)
 - Demystifying Social Media, January 24, 2013 (Teresa Roberts)
 - HTML5 and CSS3: Ready for Prime Time?, February 8, 2013 (Teresa Roberts)
 - Driving Business Value with Enterprise Social, February 28, 2013 (Teresa Roberts)
 - Teaching Academy OCIP: Communications in Canvas, February 28, 2013 (Teresa Roberts)
 - Communication Breakdown, March 14, 2013 (Teresa Roberts)
 - Social Media and Your Business, March 14, 2013 (Teresa Roberts)
 - Getting Social with Students, April 4, 2013 (Teresa Roberts)

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- Lights, Camera, Learning: Making Educational Films, April 29, 2013 (Teresa Roberts)
 - Basics of Website Search Engine Optimization, May 15, 2013 (Teresa Roberts)
 - Computer and Data Security, June 3, 2013 (Teresa Roberts)
 - FERPA, June 3, 2013 (Teresa Roberts)
 - WordPress Basics, June 12, 2013 (Alice Granado, Teresa Roberts)
- Strategic Goals/Targets
 - Provided holdings from Voyager to Sustainable Collections Services and Western Regional Storage Trust to aid in making data driven collection management decisions.
 - Finalized Digital Collections web page.
 - Participated in planning for transition to electronic theses and dissertations.
 - Provided holdings from Voyager and Serials Solutions to RapidILL to improve turnaround time of ILL requests.
 - Worked with other campus web masters to test and refine new web templates.

Trends/Issues:

- Upgrade Voyager.
- Assist in relocation of Archives and Special Collections equipment at completion of IPP Project construction.
- Participate in planning for transition to electronic theses and dissertations.
- Complete input of library equipment in inventory database.
- Install new library public information display system.
- Migrate library web pages to new NMSU template design as appropriate.
- Create backend database and input form for web-based statistics dashboard.
- Develop purchase request form to receive suggestions for materials to add to library collections.
- Explore online giving and ecommerce solutions for library web site.
- Work with Archives and Special Collections to develop a web page of available publications.
- Investigate methods to stream music owned by the Library.
- Determine feasibility of archiving university web pages.

Significant Faculty/Staff Accomplishments:

- Degree Completion
- Grants Awarded
- Presentations
- Publications
- Other (e.g. awards, etc.)
 - Christopher Landt (Team Award)