Department Annual Report for Systems
July 01, 2012 to June 30, 2013
Submitted by Carol Boyse

Instructions:
• Deadline for submission is July 15, 2013
• Submit no more than 2 pages.
• Use bullets.

Major Accomplishments:
• Organizational
  o Implemented approved changes on Voyager OPAC interface.
  o Developed web-based statistics dashboard prototype.
  o Developed inventory database of library equipment.
  o Relocated public scanners, public copiers and ILL scanners in Zuhl Library to allow installation of new café.
  o Purchased iPads and laptops for staff checkout.
  o Identified new library public information display system for purchase.
  o Updated ILLiad.

• Personnel
  Served on committees and task forces:
  o Search committee for Department Head of Archives & Special Collections (Carol Boyse, chair)
  o Search committee for Department Head of Access Services (Carol Boyse)
  o Search committee for Digital Projects Librarian (Carol Boyse)
  o Library Diversity Task Force (Teresa Roberts)
  o @NMSULibrary Team (Teresa Roberts)
  o Task Force on a Future NMSU Library System (Carol Boyse)
  o Data Management and Assessment Work Group (Christopher Landt)
  o Library U (Alice Granado, Teresa Roberts)
  o Communication Plan Task Force (Teresa Roberts)

Attended workshops:
• Mobile Apps at NMSU, July 9, 2012 (Carol Boyse, Teresa Roberts)
• Inventory Training, September 20, 2012 (Carol Boyse)
• ACANS Summit, November 16, 2012 (Teresa Roberts)
• Demystifying Social Media, January 24, 2013 (Teresa Roberts)
• HTML5 and CSS3: Ready for Prime Time?, February 8, 2013 (Teresa Roberts)
• Driving Business Value with Enterprise Social, February 28, 2013 (Teresa Roberts)
• Teaching Academy OCIP: Communications in Canvas, February 28, 2013 (Teresa Roberts)
• Communication Breakdown, March 14, 2013 (Teresa Roberts)
• Social Media and Your Business, March 14, 2013 (Teresa Roberts)
• Getting Social with Students, April 4, 2013 (Teresa Roberts)
• Strategic Goals/Targets
  • Provided holdings from Voyager to Sustainable Collections Services and Western Regional Storage Trust to aid in making data driven collection management decisions.
  • Finalized Digital Collections web page.
  • Participated in planning for transition to electronic theses and dissertations.
  • Provided holdings from Voyager and Serials Solutions to RapidILL to improve turnaround time of ILL requests.
  • Worked with other campus web masters to test and refine new web templates.

Trends/Issues:
• Upgrade Voyager.
• Assist in relocation of Archives and Special Collections equipment at completion of IPP Project construction.
• Participate in planning for transition to electronic theses and dissertations.
• Complete input of library equipment in inventory database.
• Install new library public information display system.
• Migrate library web pages to new NMSU template design as appropriate.
• Create backend database and input form for web-based statistics dashboard.
• Develop purchase request form to receive suggestions for materials to add to library collections.
• Explore online giving and ecommerce solutions for library web site.
• Work with Archives and Special Collections to develop a web page of available publications.
• Investigate methods to stream music owned by the Library.
• Determine feasibility of archiving university web pages.

Significant Faculty/Staff Accomplishments:
• Degree Completion

• Grants Awarded

• Presentations

• Publications

• Other (e.g. awards, etc.)
  • Christopher Landt (Team Award)