Department Annual Report for Archives and Special Collections
July 01, 2008 to June 30, 2009
Submitted by Steve Hussman, Department Head for Archives and Special Collections

Instructions:
- Deadline for submission is July 1, 2009.
- Submit no more than 2 pages.
- Use bullets.

Major Accomplishments:

- Organizational
  Department—Utilization of Greene/Meisner Approach to Processing

- Personnel
  Department fully staffed for 1st time in 10 years---11 FTE’s (including Department Head)

- Programs
  Held reception for J. Phelps White III/His Book Collection to Special Collections (11/2008)
  Department-Held Rio Grande Historical Collections Meeting on April 24, 2009
  Held reception for “Celebration of Women: Sustaining the Environment” (March 2, 2009)
  Held reception for SBC1 Grant--Esther Chavez Cano (April 30, 2009)
  Hosted Jerry Wallace Presentation [http://lib.nmsu.edu/exhibits.shtml](http://lib.nmsu.edu/exhibits.shtml) (June 11, 2009)

- Strategic Goals/Targets
  Completion of Oral History Forms [http://lib.nmsu.edu/aboutlib/policies/policy039.shtml](http://lib.nmsu.edu/aboutlib/policies/policy039.shtml)
  Initial processing of the Elephant Butte Irrigation District Records (¼ processed)
  Completion of 2009 RGHC Calendar (Final drafting—6/30/2009)
  Department-Collections Assessment: Unprocessed vs. Processed Collections
  Domenici Papers—Memorabilia/Plaques Processed
  Domenici Webpage (Osborne) [http://lib.nmsu.edu/domenici/](http://lib.nmsu.edu/domenici/)

Trends/Issues:

- Andrews/University Archives-Aggie Round Up Digitization Project (May—September 2009)
- Hussman/Baldwin—Vendor to microfilm Minutes of NMSU’s Board of Regents.
- Andrews/University Archives—Received Papers of Paul Klipsch (March 10, 2009)
- Hussman-Coordinated Registrar’s Office (Student files) file purge (May 5-30 2009)
- Department-UNM/NM Centennial Digitization Project (2009-2012)
Significant Faculty/Staff Accomplishments:

- Development
  Estate (Planned Gift) from Dr. Terry Reynolds
  Planned gift from Ms. Jari Grimm
  Planned gift from Bud and Kathy Hagerman

- Grants Awarded
  Andrews—NMHRAB (Aggie Round Up) Digitization Project
  Andrews, Martinez, Baldwin, Hussman—ASNMSU (Aggie RoundUp) Digitization Project
  Stanford/Molloy—SBCI Grant (Esther Chavez Cano)
  Stanford—NMHRAB (Esther Chavez Cano)
  NMSU Library/Department UNM/NM Centennial Digitization Project

- Presentations
  Creider—The Phelps White Book Collection (11/2008) Can be seen on “Aggie Almanac”
  http://lib.nmsu.edu/depts/archives/specollections.shtml

- Publications
  Article: Creider—“The Web Presence of Medievalists” (2) journal articles and will be revised for resubmission to Digital Medievalist, an online peer-reviewed journal.

- Other (e.g. awards, etc.)
  Andrews-Elected to Historical Society of New Mexico Board (3 year)
  Creider- Chair, committee to make recommendations for the Library’s implementation of Digital Measures; appointed Library liaison to the campus committee to implement Digital Measures across NMSU campus.
  Osborne-Appointed NMLA Newsletter Editor 2008/2009
  Stanford-Elected as Vice-President, Conference of Inter-Mountain Archivists (CIMA)2009