Department Annual Report for  Reference and Research Services
July 01,  2005 to June 30,  2006
Submitted by  Cindy Pierard

Major Accomplishments:
- Personnel
  - James Caufield, Instruction Coordinator, joined the department, August 2005.
  - Tim McKimmie, Reference & Research Services/Agriculture Librarian, left the department, June 2006.
  - Theresa Valko hired as new Reference & Research Services/Sciences Librarian [will join department August 2006].
  - Vicki Baldridge appointed for 12 hr/week special position supporting reference and instruction, August 2006.
  - Missy Van Dusen completed reference/instruction practicum as part of the University of North Texas MLIS program, January-April 2006.

- Programs
  - Collection Development: Coordinated completion of 12 new collection statements prepared by subject specialists in RRS and Archives & Special Collections. Prepared collections/services support statements for the following departments: College of Engineering (reaccreditation), Department of Physical Education & Dance (reaccreditation), doctorate in Natural Resource Policy, Ecology, and Management (proposed program), doctorate in Economic Development (proposed program). Prepared funding proposal for development of the Library's water resource collections. Coordinated procedure for replacing lost, damaged, and missing items resulting in 100% usage of replacement funds. Expanded access to key research collections by recommending participation in the Center for Research Libraries Latin American Microform Project (LAMP).
  - Government Documents/Maps: Completed 70% of the MARCIVE project, which significantly improves access to older federal documents by creating online catalog records. Completed maps processing and cataloging backlog. Accepted new collection of technical reports from Ft. Bliss. Acted as founding partner in the New Mexico News Plus service, an innovative service that provides direct online access to the federal agencies and documents behind local news stories [this program received special citation when the New Mexico State Library was named depository library of the year by the U.S. Government Printing Office].
  - Instruction: Upgraded equipment in Library classrooms during summer 2005 and implemented new classroom control package, LANSchool. Changed course prefixes from LSC to LIB and received approval for one new course, LIB 101, to be offered next spring as mechanism for promoting student persistence while providing additional information literacy outreach. Instruction program participants taught 283 course-related sessions, and four sections of LIB 311, reaching ca. 6060 people.
  - Reference: Implemented new model for gathering question (directional/reference) statistics across Library units during fall 2005 and continue to administer program and collect data. Susan Metcalf assumed responsibilities as Reference Coordinator. Co-presented staff workshop on services for users with disabilities in spring 2006.

- Strategic Goals/Targets Completed
  - Completed targets concerning collection development and assessment, and planning for serials review.
  - Achieved 70% completion of MARCIVE project, which supports target of increasing access to Library collections.
  - Worked successfully with Systems to achieve upgrade of Library classrooms.

Trends/Issues:
- Collection Development – Continue efforts with collection assessment and aligning Library resources with University teaching and research priorities
- Instruction – Stay abreast of undergraduate student initiatives, including the First-Year Experience and the New College. Continue efforts to develop and enhance online instruction.
- Government Documents/Maps – Survey University community to inform service and collection development plans for maps and GIS; continue review of documents collection. Review opportunities to participate in federal documents digitization and training efforts.
- Reference – Build understanding of usage of and satisfaction with reference services and resources; explore offering new modes of service delivery.
Faculty/Staff Accomplishments:

- **Grants Awarded**
  - Back, Susan. Through the Lens Starkly: Visions of the Borderland and the American Southwest in Feature Films. Southwest and Border Cultures Institute mini-grant, $2,000.
  - Mahaffy, Mardi and Susan Metcalf. Celebrating El Dia de los Niños/El Dia de los Libros. Southwest and Border Cultures Institute mini-grant, $1,929.14.

- **Presentations**
  - Vicki Baldridge, Kirsten Clark, and Irene Shown all presented or convened sessions at the New Mexico Library Association Conference. March-April, 2006.

- **Publications**

- **Other (e.g. awards, service contributions, etc.)**
  - Kirsten Clark elected ALA Government Documents Round Table Secretary. Term: 2006-2007.
  - Kirsten Clark elected Vice-President/President of New Mexico Association of Research Libraries. Term: 2005-7
  - Molly Molloy promoted to full professor.
  - Wendy Simpson recognized for her outstanding work in processing maps and documents through the Library Staff Bonus Program
  - Susan Metcalf and Irene Shown recognized as Members of the NMSU Teaching Academy (requires 10 hrs commitment); James Caufield and Mardi Mahaffy recognized as Distinguished Members (requires 30 hrs commitment).

*Reference and Research Services Department staff member*