Department Annual Report for Archives and Special Collections
July 01, 2005 to June 30, 2006
Submitted by Steve Hussman, Department Head, Archives and Special Collections

Instructions:
- Deadline for submission is July 15, 2006
- Submit no more than 2 pages.
- Use bullets.

Major Accomplishments:
- Organizational
  - Reading Room scheduled to undergo remodeling July-August 2006 (Caroline E. Stras Gift)
- Personnel
  - Hiring of Special Collections Librarian (Daniel Smith)
  - Interns hired under the Barbara Lee Myers Gift (Dora Gonsalvez and Lori Richardson)
  - Marie Espinosa-Ruiz retires from department on June 30, 2006 (27 years of service)
- Programs
  - Annual Rio Grande Historical Collections (RGHC) Program on April 24th 2006 (held at Farm and Ranch Heritage Museum) (Hosted by Department Staff)
- Strategic Goals/Targets
  - Completed Rocky Mountain Online Archives Grant (in collaboration with the Collaborative Digitization Program at the University of Denver- June 30, 2006
  - Completed initial work on the Sound Model (digital audio grant) in collaboration with the Collaborative Digitization Program at the University of Denver-June 2006.
  - Completed assessment of Special Collections Department (Smith)
  - Completed consolidation and organization of University Archives (Andrews)
  - Reviewed donor deeds of gift as needed and required.

Trends/Issues:
- In progress of microfilming the New Mexico State University, Minutes of the Board of Regents, 1888-present. (Currently completed years 1888-1986) in order to preserve university and institutional history.
Significant Faculty/Staff Accomplishments:

- Degree Completion
  - Dennis Daily to graduate from MLS Program from University of North Texas, December 2006

- Grants/Gifts Awarded
  - New Mexico Historical Records and Advisory Board (NMHRAB)
  1. To Process the Papers of Dean Jett (Amount of Award ( $ 2,500) (Andrews)
  2. To Process the Papers of Dr. Frank Harary, Father of Graph Theory ( $ 2,000) (Andrews)
  - Apodaca Family Endowment created in Fall 2005
  - Barbara Lee Myers Endowment created in Summer 2006

- Presentations
  - “The High Costs of Processing Archival Collections”, New Mexico State University, University “A” Team, University Advancement/Development, October 12, 2005.
  - "Processing the Recent Past: Challenges of the 20th Century," (Dealing with Collections Backlogs Conference for Inter-Mountain Archivists (CIMA Regional Super Meeting) Las Vegas, NV, April 14-16, 2005. (Hussman)
  - “Freedom of Information in New Mexico and Beyond” New Mexico Library Association (NMLA) April 2006. Farmington, NM. (Daniel Smith)

- Publications

- Other (e.g. awards, etc.)
  - New Mexico Scholars Program, Office of the State Historian, State Records Center and Archives Research Grant --$ 1,000.00 in order to research educator, and first president of NMSU, Hiram Hadley. December 16, 2005. (Awarded January 18, 2006; Completed June 4--9 2006))


- “World Class City: Photographs by Julián Cardona” – did graphic design for brochure and gallery for an exhibition at NMSU University Museum that was part of the J. Paul Taylor Social Justice Symposium; assisted in installation of exhibition. (Daniel Smith)