Department Annual Report for Systems
July 01, 2004 to June 30, 2005
Submitted by Carol Boyse

Instructions:
• Deadline for submission is July 15, 2005.
• Submit no more than 2 pages.
• Use bullets.

Major Accomplishments:
• Organizational
  o Replaced the majority of laptops in the Title V classroom with new desktops
  o Replaced the software security system on public and classroom computers
  o Provided data from Voyager to assist in the reference collection merge
  o Created Banner-friendly library student employee reports to expedite student timesheet verification
  o Provided login creation support during Banner HR migration
  o Assisted in the redesign of the library development web pages; created web sites for the New Mexico Consortium of Academic Libraries, Association of Academic Research Libraries, and the NMSU President’s Commission on the Status of Women

• Personnel
  o Classified position Technician VII (17) reclassed to Systems Technologist I (32)

• Strategic Goals/Targets
  o Completed installation of new staff and public PCs
  o Provided staff training for upgraded software versions
  o Worked with ICT to rewire the network in Branson
  o Established wireless zones in Branson
  o Installed and configured ILLiad interlibrary loan server and integrated new version of Ariel document delivery system with ILLiad
  o Assisted UNM in implementing simultaneous searching across New Mexico research library catalogs
Trends/Issues:

- Replace PCs in Zuhl and Branson classrooms
- Implement staff laptop check-out program
- Provide staff training in upgraded Voyager version
- Upgrade Voyager
- Identify staff software training needs and provide training
- Redesign library web pages
- Configure Voyager EZ Connect for main campus, DABCC, and NMSU-Alamogordo
- Implement Voyager Citation and Image Servers
- Extract serials holdings information from Voyager and submit to OCLC for inclusion in WorldCat
- Ensure library needs are recognized in campus-wide ID/vending card study and proposal development
- Design library equipment inventory database
- Integrate library systems with Banner and portal as appropriate

Significant Faculty/Staff Accomplishments:

- Presentations
  - Holly Reynolds
    - Co-presenter of program at South Central Voyager Users’ Group Annual Conference

- Publications
  - Carol Boyse
    - Served on editorial board of Citations, the NMSU Library newsletter
    - Worked with the Dean and integrated suggestions from faculty sub-committees to revise the Library Promotion and Tenure Document

- Other (e.g., awards, etc.)
  - Carol Boyse
    - Member, NMSU Portal Advisory Committee
    - Member, NMSU General Person Committee (Banner migration)
    - Member, NMSU Web Content Management System Advisory Committee
    - Member, UNO Student Business Process Owners Committee
  - Holly Reynolds
    - Member, NMSU Campus Webmasters Group
    - Member, NMSU Web Content Management System Advisory Committee
    - Member, Planning Committee of the South Central Voyager Users’ Group Annual Conference
  - Alice Granado
    - Advisor to Gamma Beta Phi honor and service society