Department Annual Report for Humanities and Social Sciences Services Department
July 01, 2001 to June 30, 2002
Submitted by Susan E. Beck

Instructions:
- Deadline for submission is July 1, 2003.
- Submit no more than 2 pages.
- Use bullets.

Major Accomplishments:
- Organizational
  ‣ Merged Zuhl reference biography collection into the general Zuhl reference collection.
  ‣ Participated in the organization of the Reference & Research Services Department through the merger of Branson Reference and Zuhl Reference Departments during Spring, 2002. Department reviewed the literature on reorganizing departments and on managing styles and had discussions on the various models. Participated in a series of meetings with Zuhl Reference to discuss how the reorganization would take place. Input was gathered from everyone. Held retreat with both reference departments in May to finalize the details of the reorganization.
- Personnel
  ‣ Kate Manuel joined department as the Instruction Coordinator, July 2, 2001.
  ‣ Helen Barber, Reference Librarian, retires July 31, 2001.
- Programs
  ‣ Library Instruction Task Force formed December, 2001 with the charge of reviewing and analyzing trends in the LI program and making recommendations for the program’s future. The Task Force held broad discussions with all interested faculty on a variety of topics and submitted final report in June, 2002.
  ‣ Basic Information Literacy L SC 111 course piloted and evaluated, Spring 2002.

Trends/Issues:
- Merging the two reference departments to increase efficiency and reduce overlap of services
- Delivering reference and instructional services to students in the Distance Education program
- Hiring and retention of quality staff
Faculty/Staff Accomplishments:

- **Degree Completion**
  - Irene Shown received her Bachelor of Arts degree, December, 2001

- **Presentations**

- **Publications**
  - **Book Chapters**
    - Chapters by NMSU Library faculty appearing within the same work:
  - **Journal Articles**

*Humanities and Social Sciences Services Department Staff*