



NMSU Library News Release

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University Library Moves Current Periodicals, Consolidates Access Service Points

The New Mexico State University Library is consolidating its current periodical collection as well as access service points, including reserves, circulation billing, interlibrary loan/document delivery, and copy services.

In May 2003, the Zuhl Library periodicals collection was moved to Branson Library. The merged collection of approximately 3,400 titles in print format is now housed on the first floor in Branson Library's Current Periodicals Reading Room.

In June, the Branson Library Reserve collection was relocated to Zuhl Library, where the merged collection is now housed behind the Zuhl Circulation Desk. The Reserve staff is presently evaluating a web-based product called "DocuTek" to help manage and facilitate the placement of materials on Reserve.

At the present time there are about three thousand items on reserve. As of September 1, roughly 75% of all Reserve articles are available electronically through DocuTek. The Reserve staff will continue to work diligently with NMSU faculty to make electronic reserves accessible to students via the web 24/7.

Effective September 1, the Library's Access Services Department was restructured into four teams. They are 1) Interlibrary Loan/Document Delivery Services, 2) Copy Center/Reserves, 3) Zuhl Circulation/Pegasus Delivery/Shelving, and 4) Branson Circulation/Current Periodicals.

Norice Lee, the head of the Access Services Department, said "Benefits of the team-based restructuring include the ability to streamline and consolidate services, to cross-train staff for backup at busy service points, and to more efficiently share resources within the department to meet the needs of the Library's service population."

As a result of the restructuring, all circulation billing will now be handled at the Zuhl Library Circulation Desk between 8 a.m. and 5 p.m. Monday through Friday. In the coming weeks, Pegasus, the on-campus document delivery service, will also be moving to Zuhl Circulation, and the Reserve staff will relocate to the Copy Center's office on the first floor of Zuhl Library.

Interlibrary Loan/Document Delivery Services will also relocate to Zuhl Library at some point in the future, bringing the majority of access services together in one convenient location.

The Library's Copy Center is in full operation. Open to the university community, it offers high quality professional photocopying and convenient and affordable supplies for sale, such as blue books, highlighters, scantrons, report covers, diskettes, and more. For more information, please visit the Copy Center's new web site at: <http://lib.nmsu.edu/depts/copy/index.html>.

For more information, please contact the head of the Access Services Department, Norice Lee, at nlee@lib.nmsu.edu or 505-646-5091.